

FY 2023 - 2024

PROPOSED
BUDGET






-  hnicholson@dickinsontexas.gov
-  281-337-2489
-  www.dickinsontexas.gov



Table of Contents

City Wide Summary	1	Debt Service Fund	50
Fund Balance Summary	2	Miscellaneous Grants Fund	53
General Fund Summary	4	Relief/Disaster Fund	54
General Fund Revenue Summary	5	Street Maintenance Sales Tax Fund	56
General Fund Revenues	6	Bayou Lakes PID#1	60
General Fund Expenditures	8	Bayou Lakes PID#2	61
Administration	10	Bayou Maison PID#3	62
Finance	13	Vehicle Equipment Replacement Fund	64
Community Development	16	Building Fund	65
Municipal Court	19	Child Safety Fund	67
Police Department	23	Court Efficiency Fund	68
Fire Marshal	26	Court Security Fund	69
Emergency Management	29	Court Technology Fund	71
Public Works	33	Federal Seized Fund	73
Information Technology	36	State Seized Fund	74
Library	39	Library Trust Fund	76
Emergency Medical Services	43	Library Grant Fund	77
Contractual City-Wide Services	46	VOCA Grant Fund	79
Transfers	48	Hotel/Motel Tax Fund	82
		Bayou Animal Services	84

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
CITY-WIDE SUMMARY

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE</u>					
Sales Tax	16,299,942	13,125,000	16,562,500	13,781,250	(2,781,250)
Ad Valorem (Property) Tax	5,750,921	6,179,900	6,126,400	6,314,300	187,900
Other Taxes	110,202	110,000	110,000	110,000	-
Assessments	663,891	739,417	668,200	778,200	110,000
Franchise Fees	1,068,382	931,000	922,000	985,000	63,000
Licenses & Permits	693,015	439,050	886,650	489,000	(397,650)
Court Fines & Fees	588,073	494,000	506,500	519,000	12,500
Charges for Service	433,474	370,000	370,000	400,000	30,000
Miscellaneous Income	187,048	871,000	115,600	348,400	232,800
Intergovernmental Proceeds	\$10,401,851	\$6,856,139	\$9,715,865	\$9,466,365	(249,500)
Transfers & Other Sources	1,737,074	22,500	24,400	24,400	-
TOTAL REVENUES	\$37,933,873	\$30,138,006	\$36,008,115	\$33,215,915	(\$2,792,200)
<u>EXPENDITURES</u>					
<u>CITY OPERATING FUNDS</u>					
General Fund	26,420,841	22,582,325	25,562,144	21,107,695	(4,454,449)
Debt Service Fund	907,869	905,231	905,231	905,700	469
Street Maintenance Fund	7,127,516	4,365,800	3,794,300	3,854,000	59,700
Special Revenue Funds	4,589,669	2,000,904	7,837,202	10,172,575	2,335,373
Vehicle Replacement Fund	-	189,000	189,000	280,000	91,000
Building Maintenance Fund	595,988	575,000	250,000	160,500	(89,500)
PID#1	446,670	507,566	481,500	482,475	975
PID#2	975	4,000	4,300	4,300	-
PID#3	162,134	289,125	182,014	297,625	115,611
TOTAL CITY OPERATING FUNDS	\$40,252,637	\$31,419,926	\$39,205,691	\$37,265,845	(\$1,939,846)
TOTAL EXPENDITURES	\$40,252,637	\$31,419,926	\$39,205,691	\$37,265,845	(\$1,939,846)
REVENUE - EXPENDITURES	(\$2,318,764)	(\$1,281,920)	(\$3,197,576)	(\$4,049,930)	(\$852,354)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
FUND BALANCE SUMMARY

Fund balance measures the net financial resources available to finance expenditures of future periods. The City has the policy to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. In other operating funds, the City strives to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the City seeks to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund. The Fund balance is defined by the following categories:

Nonspendable Fund Balance is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>GENERAL FUND</u>					
BEGINNING	7,015,856	6,529,490	7,177,722	6,192,615	(985,107)
ENDING FUND BALANCE	6,529,490	6,192,615	7,272,028	6,265,320	(1,006,708)
CHANGE IN FUND BALANCE	(\$486,366)	(\$336,875)	\$94,306	\$72,705	(\$21,601)
<u>DEBT SERVICE FUND</u>					
BEGINNING	254,049	171,407	154,795	257,540	102,745
ENDING FUND BALANCE	171,407	257,540	181,929	205,105	23,176
CHANGE IN FUND BALANCE	(\$82,642)	\$86,133	\$27,134	(\$52,435)	(\$79,569)
<u>STREET MAINTENANCE FUND</u>					
BEGINNING	4,127,741	1,277,034	3,991,337	1,254,134	(2,737,203)
ENDING FUND BALANCE	1,277,034	1,254,134	3,769,537	601,384	(3,168,153)
CHANGE IN FUND BALANCE	(\$2,850,707)	(\$22,900)	(\$221,800)	(\$652,750)	(\$430,950)
<u>TOTAL NON-MAJOR FUNDS</u>					
BEGINNING	2,391,460	3,592,461	4,706,468	2,669,983	(2,036,485)
ENDING FUND BALANCE	3,592,461	2,669,983	1,694,752	(645,667)	(2,340,419)
CHANGE IN FUND BALANCE	\$1,201,001	(\$922,478)	(\$3,011,716)	(\$3,315,650)	(\$303,934)



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND SUMMARY

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE	\$7,015,856	\$6,529,490	\$7,177,722	\$6,192,615	
REVENUES					
SALES TAX	13,039,954	10,500,000	13,250,000	11,025,000	(2,225,000)
AD VALOREM (PROPERTY) TAX	5,013,229	5,281,200	5,281,200	\$5,553,000	271,800
OTHER TAXES	59,292	60,000	60,000	60,000	-
FRANCHISE FEES	1,068,382	931,000	922,000	985,000	63,000
LICENSES & PERMITS	693,015	439,050	886,650	489,000	(397,650)
COURT FINES & FEES	588,073	494,000	506,500	519,000	12,500
CHARGES FOR SERVICE	433,474	370,000	370,000	400,000	30,000
MISCELLANEOUS INCOME	168,446	766,900	105,400	297,900	192,500
INTERGOVERNMENTAL PROCEEDS	3,133,536	3,380,800	4,250,300	1,827,100	(2,423,200)
TRANSFERS & OTHER SERVICES	1,737,074	22,500	24,400	24,400	-
TOTAL REVENUES	\$25,934,475	\$22,245,450	\$25,656,450	\$21,180,400	(\$4,476,050)
TOTAL FUNDS AVAILABLE FOR APPROPRIATION	\$32,950,331	\$28,774,940	\$32,834,172	\$27,373,015	
EXPENDITURES					
ADMINISTRATION	1,262,366	1,505,850	1,423,300	1,354,875	(68,425)
FINANCE	372,852	388,500	440,650	460,500	19,850
COMMUNITY DEVELOPMENT	1,548,317	1,440,150	1,707,350	1,446,400	(260,950)
MUNICIPAL COURT	342,887	384,825	426,700	416,800	(9,900)
POLICE DEPARTMENT	4,753,981	4,489,000	4,659,100	5,078,800	419,700
FIRE MARSHAL	151,798	-	-	232,400	232,400
EMERGENCY MANAGEMENT	49,762	67,000	69,900	98,600	28,700
PUBLIC WORKS - DRAINAGE	3,534,787	2,633,300	3,677,545	375,800	(3,301,745)
INFORMATION TECHNOLOGY	748,029	1,043,025	963,510	1,266,370	302,860
LIBRARY	530,916	669,125	689,052	777,700	88,648
EMS	1,510,589	1,210,650	1,551,160	1,505,100	(46,060)
ECONOMIC DEVELOPMENT (380 Agreements)	7,952,009	5,304,000	7,540,000	5,590,000	(1,950,000)
CITY-WIDE SERVICES	2,908,797	2,387,900	2,079,877	1,173,800	(906,077)
GENERAL FUND TRANSFERS	753,751	1,059,000	334,000	1,330,550	996,550
TOTAL EXPENDITURES	\$26,420,841	\$22,582,325	\$25,562,144	\$21,107,695	(\$4,454,449)
REVENUE - EXPENDITURES	(\$486,366)	(\$336,875)	\$94,306	\$72,705	(\$21,601)
ENDING FUND BALANCE	\$6,529,490	\$6,192,615	\$7,272,028	\$6,265,320	
25% AS REQUIRED BY FINANCIAL POLICY	\$6,605,210	\$5,645,581	\$6,390,536	\$5,276,924	
AVAILABLE FUNDS FOR APPROPRIATION	24.7%	27.4%	28.4%	29.7%	

*** ALL CAPITAL PROJECTS WILL BE BROUGHT BACK TO COUNCIL PRIOR TO IMPLEMENTATION

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUE SUMMARY

OVERVIEW

The General Fund revenues account for all of the funds coming into the General Fund from a variety of sources. General Fund revenues include Property Taxes, Sales Taxes, Franchise Fees, License and Permit Fees, Court Fines and Fees, Charges for Service, Interest Income, Intergovernmental Grants, Transfers, and some miscellaneous revenues. These revenues flow into the General Fund because they are not designated for a specific purpose, but instead can be used for the general operations of the City.

SUMMARY	FY 21-22	FY 22-23	FY 22-23	FY 23-24	INCREASE/ (DECREASE)
	ACTUAL	PROJECTION	ORIGINAL	BUDGET	
Sales Tax	13,039,954	10,500,000	13,250,000	11,025,000	(2,225,000)
Ad Valorem (Property) Tax	5,013,229	5,281,200	5,281,200	5,553,000	271,800
Other Taxes	59,292	60,000	60,000	60,000	-
Franchise Fees	1,068,382	931,000	922,000	985,000	63,000
Licenses & Permits	693,015	439,050	886,650	489,000	(397,650)
Court Fines & Fees	588,073	494,000	506,500	519,000	12,500
Charges for Service	433,474	370,000	370,000	400,000	30,000
Miscellaneous Income	168,446	766,900	105,400	297,900	192,500
Intergovernmental Proceeds	3,133,536	3,380,800	4,250,300	1,827,100	(2,423,200)
Transfers & Other Sources	1,737,074	22,500	24,400	24,400	-
TOTAL REVENUES	\$25,934,475	\$22,245,450	\$25,656,450	\$21,180,400	(\$4,476,050)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
SALES TAX						
7001	Sales Tax Revenue	13,039,954	10,500,000	13,250,000	11,025,000	(2,225,000)
SUBTOTAL SALES TAX		\$13,039,954	\$10,500,000	\$13,250,000	\$11,025,000	(\$2,225,000)
AD VALOREM (PROPERTY) TAXES						
7101	Property Tax	4,832,998	5,169,700	5,169,700	5,441,500	271,800
7102	Delinquent Property Tax	110,676	66,000	66,000	66,000	-
7103	Penalty & Interest on Del. Tax	55,720	45,500	45,500	45,500	-
7104	Special Inventory Tax	13,835	-	-	-	-
TOTAL AD VALOREM TAXES		\$5,013,229	\$5,281,200	\$5,281,200	\$5,553,000	\$271,800
OTHER TAXES						
7204	Mixed Drink Tax	59,292	60,000	60,000	60,000	-
TOTAL OTHER TAXES		\$59,292	\$60,000	\$60,000	\$60,000	\$0
FRANCHISE FEES						
7206	Centerpoint Energy Franchise	12,924	14,000	55,000	14,000	(41,000)
7207	Verizon	15,514	16,000	16,000	16,000	-
7208	Centerpoint Gas Franchise	86,395	65,000	15,000	65,000	50,000
7209	Comcast Cable	263,524	240,000	240,000	240,000	-
7210	Texas-New Mexico Power Franchise	576,959	500,000	500,000	550,000	50,000
7503	WASTE MANAGEMENT	113,066	96,000	96,000	100,000	4,000
TOTAL FRANCHISE FEES		\$1,068,382	\$931,000	\$922,000	\$985,000	\$63,000
LICENSES & PERMITS						
7301	Alcohol & Beverage License	4,453	1,000	6,000	2,000	(4,000)
7302	Pawn Shop License	-	-	100	100	-
7303	Mobile Home Park License	-	1,800	1,500	1,800	300
7304	Electrical License	-	450	-	450	450
7305	Electrical Contractor Registration	71,375	49,200	64,800	54,100	(10,700)
7306	Building Permits	352,480	135,300	475,000	148,800	(326,200)
7307	Mechanical Permits	38,515	99,100	45,600	109,100	63,500
7308	Re-Inspection Fees	250	800	3,000	900	(2,100)
7309	Plumbing Permits	75,661	59,200	65,700	65,100	(600)
7310	Mobile Home License	970	9,300	2,600	9,300	6,700
7311	Demolition Permits	3,500	2,000	6,000	2,000	(4,000)
7312	Fire Marshal Oper Permit	2,766	2,100	3,000	6,000	3,000
7313	Peddler/ Vendor Permits	660	1,650	250	1,650	1,400
7314	Plat Filing Fees	-	150	-	150	150
7315	Drainage-Culvert Appl Fee	38,084	9,400	8,400	10,300	1,900
7316	Wrecker Permits	100	600	600	600	-
7317	FM Pipeline Reg & Renewal	6,000	8,000	1,500	5,000	3,500
7318	Electrical Contractor Registration	900	500	500	500	-
7320	Mechanical Contractor Registration	-	500	1,500	500	(1,000)
7321	Alarm License & Fees	3,067	2,900	5,000	2,900	(2,100)
7322	Floodplain Dev. Permit	1,528	-	500	500	-
7323	Storm Water Permits & Inspections	5,025	3,300	8,500	3,600	(4,900)
7325	Coin Operated Machine Permits	870	550	2,500	600	(1,900)
7327	Ambulance Service Permits	-	-	1,500	500	(1,000)
7331	General Contractor License	18,250	17,400	12,000	18,100	6,100
7340	Tree Removal Fee	6,250	1,500	20,000	1,500	(18,500)
7341	Plat Filing/Planning Dev Fees	31,132	21,300	19,500	22,300	2,800
7342	Other Business Permits	5,950	3,300	89,900	3,300	(86,600)
7343	Zoning Sign Fees	1,540	1,300	11,200	1,300	(9,900)
7346	Code Compliance Fees	23,689	6,450	30,000	6,450	(23,550)
7347	FM Construct Permit	-	-	-	3,500	3,500
7348	FM Work/Oper W/O Permit	-	-	-	500	500
7349	FM Comm Fire Alarm Permit	-	-	-	2,500	2,500
7350	FM Comm False Alarm Fee	-	-	-	1,000	1,000

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
7351	FM Plan Review	-	-	-	1,500	1,500
7352	FM Inspections	-	-	-	500	500
7353	FM Firewatch Fees	-	-	-	100	100
TOTAL LICENSES & PERMITS		\$693,015	\$439,050	\$886,650	\$489,000	(\$397,650)
COURT FINES & FEES						
7401	Court Fee	519,728	435,000	435,000	460,000	25,000
7402	Warrant Fee	52,399	45,000	45,000	45,000	0
7403	Court Tax Fees	15,919	12,500	25,000	12,500	(12,500)
7407	Bond Forfeiture Fees	27	1,500.00	1,500	1,500	-
TOTAL COURT FINES & FEES		\$588,073	\$494,000	\$506,500	\$519,000	\$12,500
CHARGES FOR SERVICE						
7629	Ambulance Service Charges	433,474	370,000	370,000	400,000	30,000
TOTAL CHARGES FOR SERVICE		\$433,474	\$370,000	\$370,000	400,000	\$30,000
MISCELLANEOUS INCOME						
7601	Accident Report Fees	272	1,000	1,500.00	1,000.00	(500)
7603	Miscellaneous Income	17,029	15,000	15,000.00	15,000.00	-
7604	Rental Income	1,230	1,000	2,000.00	3,000.00	-
7605	C/D Demolition Reimbursement	-	-	-	-	-
7607	Inmate Phone Commissions	-	400.00	400.00	400.00	-
7608	Festival Donations	72,251	-	-	-	-
7609	Law Enforcement	16,738	-	18,000.00	-	(18,000)
7610	CC Conveience Fee	6,220	11,000	8,000.00	12,000.00	4,000
7611	Library Fines & Fees	4,874	2,500	7,000.00	3,000.00	(4,000)
7617	Auction Proceeds	-	-	10,000.00	5,000.00	(5,000)
7618	Insurance Claims	7,650	485,000	7,500.00	7,500.00	-
7621	Interest Income	41,150	250,000	35,000.00	250,000.00	215,000
7628	WCID #1 Fuel Equipment	1,032	1,000	1,000.00	1,000.00	-
TOTAL MISCELLANEOUS INCOME		\$168,446	\$766,900	\$105,400	\$297,900	\$192,500
INTERGOVERNMENTAL INCOME						
7711	Contract for Jail Services	9,120	1,900	6,000	-	(6,000)
7726	Transfer from DEDC	442,737	609,700	609,700	1,299,700	690,000
7728	Transfer in from DMD No. 1	104,850	651,400	651,400	343,600	(307,800)
7742	Transfer from BAS	-	95,600	95,600	-	(95,600)
7631	Emergency Service County Fee	135,000	162,000	162,000	162,000	-
7634	Mutal Aid	-	8,600	-	4,000	4,000
7633	Texas HHSC Reimb.	-	10,000	10,000	10,000	-
7700	Bulletproof Vests Grant	-	4,900	5,400	4,900	(500)
7702	Federal E.M.P.G Grant	-	-	8,000	-	(8,000)
7725	Admin - Ambulance DHS Football	1,800	2,900	2,500	2,900	400
7755	Grant Proceeds	2,440,029	1,833,800	2,699,700	-	(2,699,700)
TOTAL INTERGOVERNMENTAL INCOME		\$3,133,536	\$3,380,800	\$4,250,300	\$1,827,100	(\$2,423,200)
TRANSFERS & OTHER FINANCING SOURCES						
7718	Transfer in from PID #1	21,843	22,400	24,000	24,000	-
7718	Transfer in from PID #2	-	100	400	400	-
7923	Proceeds from Financing	552,884	-	-	-	-
7938	Archrock 380 Refund	1,162,347	-	-	-	-
TOTAL TRANSFERS & OTHER FINANCING SOURCES		\$1,737,074	\$22,500	\$24,400	\$24,400	\$0
TOTAL GENERAL FUND REVENUES		\$25,934,475	\$22,245,450	\$25,656,450	\$21,180,400	(\$4,476,050)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES SUMMARY

OVERVIEW

The General Fund accounts for the major City departments: Administration, Finance, Community Development, Municipal Court, Police Department, Fire Marshal, Emergency Management, Public Works, Information Technology, Library, Emergency Medical Services, and Government-Wide and Contractual Services. The difference between the General Fund and other governmental funds is that the revenues in the General Fund are not earmarked for a specific operation or function. Instead, the funds can be used to carry out any of the general governmental functions of the City. Major expenditures from the General Fund include salaries and benefits and various operation expenditures.

EXPENDITURES	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>DEPARTMENT SUMMARY</u>					
Administration	1,262,366	1,505,850	1,423,300	1,354,875	(68,425)
Finance	372,852	388,500	440,650	460,500	19,850
Community Development	1,548,317	1,440,150	1,707,350	1,446,400	(260,950)
Municipal Court	342,887	384,825	426,700	416,800	(9,900)
Police Department	4,753,981	4,489,000	4,659,100	5,078,800	419,700
Fire Marshal	151,798	-	-	232,400	232,400
Emergency Management	49,762	67,000	69,900	98,600	28,700
Public Works	3,534,787	2,633,300	3,677,545	375,800	(3,301,745)
Information Technology	748,029	1,043,025	963,510	1,266,370	302,860
Library	530,916	669,125	689,052	777,700	88,648
EMS	1,510,589	1,210,650	1,551,160	1,505,100	(46,060)
Economic Development	7,952,009	5,304,000	7,540,000	5,590,000	(1,950,000)
City-Wide Services	2,908,797	2,387,900	2,079,877	1,173,800	(906,077)
General Fund Transfers	753,751	1,059,000	334,000	1,330,550	996,550
TOTAL EXPENDITURES	\$26,420,841	\$22,582,325	\$25,562,144	\$21,107,695	(\$4,454,449)



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
ADMINISTRATION: DEPARTMENT 01

DEPARTMENT MISSION & OVERVIEW

The Administration Department is composed of the City Manager, City Secretary, Human Resources, and Communications. The department is responsible for the implementation of City Council policies, managing the City’s daily operations, records management, elections, transportation, economic Development, intergovernmental relations, and overseeing department heads in the administration and implementation of policies, programs, and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Manager also serves as Executive Director of Dickinson Management District No. 1 and provides services to the Dickinson Economic Development Corporation, Fair Housing Work Group, Dickinson Education Finance Corporation and Bayou Animal Services Corporation.

PERSONNEL COUNTS	FY 21-22	FY 22-23	FY 23-24
	ACTUAL	ORIGINAL BUDGET	BUDGET
City Manager	1.0	1.0	1.0
City Secretary	1.0	1.0	1.0
Deputy City Secretary / Admin Assistant	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0
Human Resources Generalist/Specialist	1.0	1.0	1.0
Communications Director / Coordinator	1.0	1.0	1.0
Assistant to City Manager	-	-	1.0
City Manager Executive Asst / Admin Assistant	-	1.0	-
Facilities Manager	1.0	1.0	-
Facilities Assistant	1.0	1.0	-
Facilities Custodian	1.0	1.0	-
Customer Service Representative	1.0	-	-
TOTAL FTE	10.0	10.0	7.0

For FY21-22

Customer Service Representative added as a reclass from Finance.
 Facilities Assistant position added as a reclass from a Public Works position.
 Deputy City Secretary and Communications Director added as part of updated administrative service agreement with DEDC and DMD. Deputy City Sec. later reclassified to Admin Asst.

For FY22-23

Customer Service Representative position reclassified to Community Development Permit Supervisor position.
 Facilities Custodian two PT positions updated to one FT position.
 City Manager Executive Assistant new for FY23 - reclassified to Admin Asst.
 Assistant to City Manager added from reclassified Permit Supervisor Position in Community Development.
 Communications Director position reclassified to Communications Coordinator.

For FY23-24

Facilities Manager, Assistant and Custodian positions reclassified to Public Works.
 City Manager Executive Asst / Admin Assistant removed for FY24.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUE AND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE SUMMARY</u>					
FACILITY RENTAL	1,230	1,000	2,000	3,000	1,000
LICENSES	4,453	1,000	6,000	2,000	(4,000)
TOTAL REVENUE	5,683	2,000	8,000	5,000	(3,000)
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	768,371	1,031,350	1,056,200	897,825	-158,375
SUPPLIES	53,324	63,700	64,000	70,350	6,350
MAINTENANCE	90,286	75,300	12,500	45,000	32,500
OPERATIONAL EXPENSES	330,432	264,100	261,500	285,300	23,800
CONTRACT SERVICES	17,058	22,500	25,000	49,500	24,500
CAPITAL	2,895	48,900	4,100	6,900	2,800
TOTAL EXPENDITURES	\$1,262,366	\$1,505,850	\$1,423,300	\$1,354,875	(\$68,425)
DEPARTMENT NET	(\$1,256,683)	(\$1,503,850)	(\$1,415,300)	(\$1,349,875)	\$65,425

**CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01**

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 22-24 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS						
8101	FTE Base Salary	573,531	750,350	794,300	664,200	(130,100)
8102	Overtime	560	3,800	600	1,500	900
8104	PTE Base Salary	22,468	33,600	11,600	33,600	22,000
8105	Vehicle Allowance	13,600	20,000	19,200	18,000	(1,200)
8109	Housing Allowance	15,000	-	-	-	-
8113	Certification/Edu. Pay	330	900	2,100	1,350	(750)
8114	Longevity Pay	350	450	500	350	(150)
8150	FICA Tax	2,029	2,100	700	2,100	1,400
8151	Payroll Tax	8,643	11,500	12,700	10,650	(2,050)
8152	Unemployment Tax	1,681	2,500	2,500	2,025	(475)
8153	Retirement (TMRS)	57,000	80,600	84,900	72,200	(12,700)
8154	Retirement (GM TMRS)	15,850	16,200	16,200	17,800	1,600
8155	Employee Group Insurance	56,060	107,050	109,100	72,250	(36,850)
8156	Worker's Comp. Insurance	1,269	2,300	1,800	1,800	-
TOTAL SALARY & BENEFITS		\$768,371	\$1,031,350	\$1,056,200	\$897,825	(\$158,375)
OTHER EXPENDITURES						
SUPPLIES						
8203	Building & Kitchen Supplies	7,792	6,500	6,500	6,500	-
8204	Fuel	-	500	-	-	-
8209	Miscellaneous	3,467	100	-	-	-
8210	Office Supplies & Postage	40,305	8,500	8,500	8,500	-
8210-01	Office Supplies & Postage - CS	-	2,200	2,200	2,200	-
8210-02	Office Supplies & Postage - HR	-	2,000	2,200	2,200	-
8210-03	Office Supplies & Postage - Comm	-	400	1,100	800	(300)
8213	Uniforms & Apparel	1,660	500	500	500	-
8213-01	Uniforms & Apparel - CS	-	400	400	1,500	1,100
8213-02	Uniforms & Apparel - HR	-	500	500	500	-
8213-03	Uniforms & Apparel - Comm	-	-	-	250	250
8228	Employee Relations	100	2,100	2,100	1,900	(200)
8229	Council Community Relations	-	40,000	40,000	40,000	-
8230	Tuition Reimbursement	-	-	-	5,500	5,500
TOTAL SUPPLIES		\$53,324	\$63,700	\$64,000	\$70,350	6,350
MAINTENANCE						
8301	Building & Property Maintenance	89,349	75,000	12,000	45,000	33,000
8399	Machine & Equipment	937	300	500	-	(500)
TOTAL MAINTENANCE		\$90,286	\$75,300	\$12,500	\$45,000	\$32,500
OPERATIONAL EXPENSES						
8401	Advertising & Legal Notices	8,780	5,000	15,000	15,000	-
8402	Travel & Training - Staff	31,511	20,000	10,000	20,000	10,000
8402-01	Travel & Training - CS	-	5,000	5,000	5,000	-
8402-02	Travel & Training - HR	-	5,000	4,000	6,000	2,000
8402-03	Travel & Training - Comm	-	1,800	5,000	3,000	(2,000)
8403	Dues/Subscriptions/Books	28,158	15,000	10,500	15,000	4,500
8403-01	Dues/Subscriptions/Books - CS	-	300	500	500	-
8403-02	Dues/Subscriptions/Books - HR	-	3,000	3,000	3,000	-
8403-03	Dues/Subscriptions/Books - Comm	-	5,000	7,000	5,000	(2,000)
8404	Election	53,630	25,000	25,000	25,000	-
8407	Communications - Phones	7,927	6,500	7,500	6,800	(700)
8417	Utilities - Gas, Electric & Water	50,083	50,000	54,000	50,000	(4,000)
8422	Employee Physical & Drug Testing	11,973	4,500	7,500	7,500	-
8429	Conference & Travel - Mayor	2,912	5,000	5,000	5,000	-
8431	Conference & Travel - Council	6,961	15,000	10,000	15,000	5,000
8441	Local Meeting - Mayor & Council	21,693	21,000	20,500	21,000	500
8443	City Special Events	8,215	15,000	15,000	20,000	5,000
8445	Special Projects - City Administrator	53,831	15,000	15,000	15,000	-
8509	Record Project	-	-	-	-	-
8512	Janitorial Contract	-	-	-	-	-
8701	HR Recruitment	13,500	20,000	15,000	20,000	5,000
8702	HR EAP	759	3,000	3,000	3,500	500
8817	Railroad Depot Expenditures	30,499	24,000	24,000	24,000	-
TOTAL OPERATIONAL EXPENSES		\$330,432	\$264,100	\$261,500	\$285,300	\$23,800
CONTRACT SERVICES						
8527	Contract Services	17,058	12,500	12,500	12,500	-
8527-02	Contract Services-HR	-	10,000	10,000	34,500	24,500
8527-03	Contract Services-Comm	-	-	2,500	2,500	-
TOTAL CONTRACT SERVICES		\$17,058	\$22,500	\$25,000	\$49,500	\$24,500
CAPITAL						
01-8615-01-86	Code/Ordinances - Codification	950	5,000	2,400	5,000	2,600
01-8651-01-00	Real Property Acquisition	-	-	-	-	-
01-8604-01-00	Furniture & Equipment	1,945	500	500	500	-
01-8604-01-01	Furniture & Equipment-CS	-	-	500	-	(500)
01-8604-01-02	Furniture & Equipment-HR	-	800	700	900	200
01-8604-01-03	Furniture & Equipment-Comm	-	-	-	500	500
01-8660-01-86	Vehicle Acquisition	-	42,600	-	-	-
TOTAL CAPITAL		\$2,895	\$48,900	\$4,100	\$6,900	\$2,800
TOTAL OTHER EXPENDITURES		\$493,995	\$474,500	\$367,100	\$457,050	\$89,950
TOTAL DEPARTMENT EXPENDITURES		\$1,262,366	\$1,505,850	\$1,423,300	\$1,354,875	(\$68,425)

**CITY OF DICKINSON
 FY 2023-2024 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 FINANCE: DEPARTMENT 02**

DEPARTMENT MISSION & OVERVIEW

The Finance Department is composed of a Chief Financial Officer, Assistant Finance Director, a Payroll Accountant and a Finance Technician. The department monitors the City's finances, providing timely financial information and the City's accounting services, processing payments, providing grants management and enforcing the City's financial and purchasing policies. In addition, the department also monitors the City's debts and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to the Dickinson Economic Development Corporation, Bayou Animal Services Corporation, and Dickinson Management District No. 1.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Finance Director	1.0	1.0	1.0
Assistant Finance Director	-	-	1.0
Accountant	1.0	1.0	-
Payroll Accountant	1.0	1.0	1.0
Administrative Support Staff	1.0	1.0	-
Finance Technician	-	-	1.0
TOTAL FTE	4.0	4.0	4.0

Notes:

During FY22-23

Accountant position reclassified to Assistant Finance Director.

Administrative Support Staff reclassified to Finance Technician.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
FINANCE: DEPARTMENT 02

EXPENDITURE SUMMARY	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS	351,867	362,150	409,250	429,050	19,800
SUPPLIES	8,272	5,500	5,500	5,500	-
OPERATIONAL EXPENSES	6,232	7,350	10,900	10,950	50
CONTRACT SERVICES	6,481	13,500	15,000	15,000	-
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	\$372,852	\$388,500	\$440,650	\$460,500	\$19,850

MAJOR GOALS FOR FY 2023-2024

- *Work with new auditors to get audits completed in a timely fashion.
- *Get City staff using the new financial ERP efficiently and effectively.
- *Review and update if needed City financial policies.
- *Continue to build an effective, efficient and inclusive budget process.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ DECREASE
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	272,981	280,000	308,200	324,900	16,700
8102	Overtime Pay	8	600	300	500	200
8104	PTE Base Salary	975	-	5,800	-	(5,800)
8113	Certification/Education Pay	2,545	2,550	3,950	3,950	-
8114	Longevity Pay	135	100	300	300	-
8150	FICA Tax	61	-	400	-	(400)
8151	Payroll Tax	3,766	3,900	4,600	4,800	200
8152	Unemployment Tax	-	1,000	1,000	1,000	-
8153	Retirement (TMRS)	26,815	28,150	30,700	39,500	8,800
8155	Employee Group Insurance	43,401	44,450	52,600	52,600	-
8156	Worker's Compensation Insurance	1,180	1,400	1,400	1,500	100
TOTAL SALARY & BENEFITS		\$351,867	\$362,150	\$409,250	\$429,050	\$19,800
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8210	Office Supplies & Postage	8,272	5,500	5,500	5,500	-
TOTAL SUPPLIES		\$8,272	\$5,500	\$5,500	\$5,500	\$0
<u>OPERATIONAL EXPENSES</u>						
8228	Employee Relations	-	400	400	400	-
8402	Travel & Training - Staff	4,144	5,000	6,600	6,600	-
8403	Dues/Subscriptions/Books	1,129	1,000	3,000	3,000	-
8407	Communications - Phones	959	950	900	950	50
TOTAL OPERATIONAL EXPENSES		\$6,232	\$7,350	\$10,900	\$10,950	\$50
<u>CONTRACT SERVICES</u>						
8527	Contract Services	6,481	13,500	15,000	15,000	-
TOTAL CONTRACT SERVICES		\$6,481	\$13,500	\$15,000	\$15,000	\$0
TOTAL OTHER EXPENDITURES		\$20,985	\$26,350	\$31,400	\$31,450	(\$50)
TOTAL DEPARTMENT EXPENDITURES		\$372,852	\$388,500	\$440,650	\$460,500	\$19,850

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
COMMUNITY DEVELOPMENT: DEPARTMENT 03

DEPARTMENT MISSION & OVERVIEW

The Community Development Department is composed of the Assistant City Manager, Director of Community Development, Planner, Assistant Building Official, 2 Code Compliance Officers, and 2 Permit Technicians. For FY 22-23 the Fire Marshal's Office was included for budget purposes in Community Development. For FY 23-24, the Fire Marshal's department will move back to its original department, Department 10. The department is responsible for the development services of the city including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the city's zoning requirements and codes, enforcing the signage and nuisance abatement ordinances of the city, and land planning. The Staff also provides support services for the Planning and Zoning Commission, the Building Standards Commission, and the Board of Adjustments.

The mission of Community Development is to ensure safe, high-quality development and construction through a streamlined permit and inspection process while preserving the integrity of residential and commercial developments through consistent and proactive code enforcement procedures. The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. We serve the community with honesty, integrity, and respect; and are committed to professional law enforcement services while maintaining understanding and compassion for citizen needs.

PERSONNEL COUNTS	FY 22-23		
	FY 21-22 ACTUAL	ORIGINAL BUDGET	FY 22-24 BUDGET
Assistant City Manager	1.0	1.0	1.0
Director of Community Development	-	-	1.0
Chief Building Official	1.0	1.0	-
Assistant Building Official	1.0	1.0	1.0
Neighborhood Services Manager	-	-	-
Code Compliance Officer	2.0	2.0	2.0
Permit Technicians	2.0	2.0	2.0
Permit Supervisor	-	1.0	-
Planner	1.0	1.0	1.0
GIS Technician	-	1.0	-
Fire Marshal	-	1.0	-
Deputy Fire Marshal	-	1.0	-
TOTAL FTE	8.0	12.0	8.0

Notes:

For FY22-23

For Budget Purposes, Fire Marshal's Office will be included in Community Development

2 PT Deputy Fires Marshal positons will become 1 FT postion.

Permit Supervisor added to Community Development - Reclass of Customer Service Representative from Administration department.

During FY 22-23

GIS Technician position removed and funding moved to IT for GIS software.

Permit Supervisor position reclassified to Admin Department for Asst to City Manager position.

Chief Building Official reclased to Director of Community Development.

For FY23-24

Fire Marshal's Office will be moved back to its own department - Department 10

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES AND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE SUMMARY</u>					
LICENSES	19,220	28,950	16,200	29,750	13,550
PERMITS	593,648	363,150	768,650	399,700	(368,950)
FEEES	62,861	44,350	93,200	32,450	(60,750)
REGISTRATION	900	1,000	2,000	1,000	(1,000)
TOTAL REVENUE	\$676,629	\$437,450	\$880,050	\$462,900	(\$417,150)
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	614,978	852,700	1,061,900	773,250	(288,650)
SUPPLIES	37,380	25,550	40,750	28,500	(12,250)
MAINTENANCE	21,525	12,900	35,000	13,000	(22,000)
OPERATIONAL EXPENSES	34,848	87,000	165,500	225,650	60,150
CONTRACT SERVICES	812,912	461,000	403,200	406,000	2,800
CAPITAL	26,674	1,000	1,000	-	(1,000)
TOTAL EXPENDITURES	\$1,548,317	\$1,440,150	\$1,707,350	\$1,446,400	(\$260,950)
DEPARTMENT NET	(\$871,688)	(\$1,002,700)	(\$827,300)	(\$983,500)	(\$678,100)

MAJOR GOALS FOR FY 2023-2024

Fire Marshal Department moved out of Community Development and back to its original department (Dept 10).

- * Execute the migration of the new City Land Use & Zoning Maps (Y'2020) to the GIS Platform.
- * Complete an inventory of "All" historic CIP project plans and create a database for tracking these plans.
- * Continue implementation of new MyGov software.
- * Review Fee Schedule.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS						
8101	Salary & Wages	467,682	658,700	813,900	613,900	(200,000)
8102	Overtime Pay	4,314	6,700	2,100	3,000	900
8104	PTE Salary & Wages	10,122	7,300	11,600	5,600	(6,000)
8105	Vehicle Allowance	4,200	7,200	7,200	7,200	-
8110	Cell Phone Allowance	860	450	450	-	(450)
8113	Certification/Education Pay	2,480	4,500	2,700	1,800	(900)
8114	Longevity Pay	3,185	2,000	2,400	1,000	(1,400)
8150	FICA Tax	627	450	750	350	(400)
8151	Payroll Tax	6,746	9,800	12,200	9,100	(3,100)
8152	Unemployment Tax	-	2,100	3,000	2,100	(900)
8153	Retirement (TMRS)	46,073	75,450	81,700	63,800	(17,900)
8155	Employee Group Insurance	66,575	73,650	119,500	62,600	(56,900)
8156	Worker's Compensation Insurance	2,114	4,400	4,400	2,800	(1,600)
TOTAL SALARY & BENEFITS		\$614,978	\$852,700	\$1,061,900	\$773,250	(\$288,650)
OTHER EXPENDITURES						
SUPPLIES						
8202-10	Video & Photo Supplies - FMO	-	1,000	1,000	-	(1,000)
8204	Fuel	6,546	5,000	13,500	13,500	-
8204-10	Fuel - FMO	-	3,750	3,750	-	(3,750)
8205	Safety Equipment & Supplies	263	500	4,500	1,000	(3,500)
8206-10	Investigation Supplies - FMO	-	1,000	1,000	-	(1,000)
8210	Office Supplies & Postage	20,915	5,000	7,000	7,000	-
8210-10	Office Supplies & Postage - FMO	28	1,000	1,500	-	(1,500)
8211	Shop Supplies & Small Tools	287	500	1,000	1,000	-
8212	Inspection/Enforcement Supplies	4,220	1,000	2,000	2,000	-
8213	Uniform & Apparel	892	1,000	500	2,000	1,500
8213-10	Uniform & Apparel - FMO	-	3,000	3,000	-	(3,000)
8215	Zoning Enforcement Supplies	4,229	2,800	2,000	2,000	-
TOTAL SUPPLIES		\$37,380	\$25,550	\$40,750	\$28,500	(\$12,250)
MAINTENANCE						
8301	Building & Property Maintenance	-	-	3,000	-	(3,000)
8303	Software Maintenance Contract	16,400	10,000	25,500	10,000	(15,500)
8303-10	Software Maintenance Contract - FMO	-	900	500	-	(500)
8307	Vehicle Maintenance	5,125	1,500	5,000	3,000	(2,000)
8307-10	Vehicle Maintenance - FMO	-	500	1,000	-	(1,000)
TOTAL MAINTENANCE		\$21,525	\$12,900	\$35,000	\$13,000	(\$22,000)
OPERATIONAL EXPENSES						
8228	Employee Relations	139	1,200	1,200	850	(350)
8229-10	Public Relations Events - FMO	-	5,000	5,000	-	(5,000)
8230	Tuition Reimbursement	-	3,000	-	4,000	4,000
8401	Code Enforcement - Galv County Liens	250	1,000	2,000	6,000	4,000
8402	Travel & Training - Staff	10,673	10,200	10,200	10,200	-
8402-10	Travel & Training - Staff - FMO	-	6,000	6,000	-	(6,000)
8403	Dues/Subscriptions/Books	5,692	2,600	2,600	2,600	-
8403-10	Dues/Subscriptions/Books - FMO	-	2,500	2,000	-	(2,000)
8407	Communications - Phones	11,329	3,000	12,000	4,500	(7,500)
8407-10	Communications - Phones - FMO	-	1,000	3,000	-	(3,000)
8417	Utilities	-	-	6,000	-	(6,000)
8427	Demolition	6,765	48,000	100,000	192,000	92,000
8431	Conf/ Travel-Boards	-	1,500	5,000	5,000	-
8438	Uniform Service	-	-	4,500	-	(4,500)
8613	Machinery, Tools, & Small Equipment	-	2,000	6,000	500	(5,500)
TOTAL OPERATIONAL EXPENSES		\$34,848	\$87,000	\$165,500	\$225,650	\$60,150
CONTRACT SERVICES						
8504	Contract Inspection Services	70,959	85,000	5,000	20,000	15,000
8524	Professional Services - Engineering	736,931	350,000	350,000	350,000	-
8527	Contractual Services	-	-	7,200	-	(7,200)
8540	Phase II Storm Water Program	365	1,000	16,000	1,000	(15,000)
8552	Forced Mowing	4,657	25,000	25,000	35,000	10,000
TOTAL CONTRACT SERVICES		\$812,912	\$461,000	\$403,200	\$406,000	\$2,800
CAPITAL						
01-8604-03-10	Furn & Office Equip - FMO	-	1,000	1,000	-	(1,000)
01-8660-03-86	Vehicle Acquisition	26,674	-	-	-	-
TOTAL CAPITAL		26,674	1,000	1,000	-	(1,000)
TOTAL OTHER EXPENDITURES		933,339	\$587,450	\$645,450	\$673,150	\$27,700
TOTAL DEPARTMENT EXPENDITURES		\$1,548,317	\$1,440,150	\$1,707,350	\$1,446,400	(\$260,950)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
MUNICIPAL COURT: DEPARTMENT 04

DEPARTMENT MISSION & OVERVIEW

The Municipal Court is composed of 1 Judge, 1 Prosecuting Attorney, 1 Court Administrator, 1 Deputy Court Administrator, 2.5 Court Clerks and 1 Bailiff. Dickinson Municipal Court's primary function is to process all Class C Criminal charges filed by the Dickinson Police Department, Texas Department of Public Safety, Animal Control, Fire Marshal, and Code Enforcement Officers alleged to have occurred within the territorial limits of the City of Dickinson. The mission of the Municipal Courts to provide efficient, effective, and impartial services in the promotion of justice through facilitation and timely disposition of cases with prompt and courteous service.

PERSONNEL COUNTS	FY 21-22	FY 22-23	FY 23-24
	ACTUAL	ORIGINAL BUDGET	Budget
Court Administrator	1.0	1.0	1.0
Deputy Court Administrator	1.0	1.0	1.0
Court Clerk Entry Level	2.0	2.5	2.0
Prosecuting Attorney	0.5	0.5	0.5
TOTAL FTE	4.5	5.0	4.5

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GERNERAL FUND REVENUES AND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04

	FY 21-22	FY 22-23	FY 22-23	FY 23-24	INCREASE/ (DECREASE)
	ACTUAL	PROJECTION	ORIGINAL BUDGET	BUDGET	
<u>REVENUE SUMMARY</u>					
FINES	519,728	435,000	435,000	460,000	25,000
FEES	68,345	59,000	71,500	59,000	(12,500)
TOTAL REVENUES	\$588,073	\$494,000	\$506,500	\$519,000	\$12,500
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	251,339	271,400	313,350	303,450	(9,900)
SUPPLIES	8,398	4,250	4,250	4,250	-
MAINTENANCE	3,359	3,900	3,900	3,900	-
OPERATIONAL EXPENSES	1,311	1,275	1,200	1,200	-
CONTRACT SERVICES	78,480	104,000	104,000	104,000	-
TOTAL EXPENDITURES	342,887	384,825	\$426,700	\$ 416,800	(\$9,900)
DEPARTMENT NET	\$245,186	\$109,175	\$79,800	\$102,200	\$22,400

MAJOR GOALS FOR FY 2023-2024

* Update court system with any and all updates regarding any new violations, new court costs that have been passed or implemented with this year's Legislative Update.

* Update policy and procedures, standing orders and any related documents to make the Dickinson Municipal Court work more efficiently and productively.

* Review fines with Judge and compare to sister cities.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	191,557	191,000	209,800	217,600	7,800
8102	Overtime Pay	336	700	500	500	-
8104	PT Salary & Wages	4,050	18,000	34,600	13,500	(21,100)
8113	Certification/Education Pay	745	1,000	1,000	1,700	700
8114	Longevity Pay	1,785	1,750	2,900	2,900	-
8150	FICA	448	1,150	2,100	800	(1,300)
8151	Payroll Tax	2,738	3,100	3,500	3,900	400
8152	Unemployment Tax	-	850	850	850	-
8153	Retirement (TMRS)	19,327	21,000	21,100	22,800	1,700
8155	Employee Group Insurance	29,360	31,800	35,900	37,800	1,900
8156	Worker's Compensation Insurance	993	1,050	1,100	1,100	-
TOTAL SALARY & BENEFITS		\$251,339	\$271,400	\$313,350	\$303,450	-\$9,900
OTHER EXPENDITURES						
<u>SUPPLIES</u>						
8210	Office Supplies & Postage	8,398	3,800	3,800	3,800	-
8228	Employee Relations	-	450	450	450	-
TOTAL SUPPLIES		\$8,398	\$4,250	\$4,250	\$4,250	\$0
<u>MAINTENANCE</u>						
8303	S.E.T.C.I.C. Warrant Program	3,359	3,900	3,900	3,900	-
TOTAL MAINTENANCE		\$3,359	\$3,900	\$3,900	\$3,900	\$0
<u>OPERATIONAL EXPENSES</u>						
8403	Dues/ Subscriptions/ Books	482	500	500	500	-
8407	Communications - Phones	972	700	700	700	-
8409	Shortage/Overage	(143)	75	-	-	-
TOTAL OPERATIONAL EXPENSES		1,311	\$1,275	\$1,200	\$1,200	\$0
<u>CONTRACT SERVICES</u>						
8513	Municipal Judge Contract	71,380	104,000	104,000	104,000	-
8519	Municipal Court Prosecutor	7,100	-	-	-	-
TOTAL CONTRACT SERVICES		\$78,480	\$104,000	\$104,000	\$104,000	\$0
TOTAL OTHER EXPENDITURES		\$91,548	\$113,425	\$113,350	\$113,350	\$0
TOTAL DEPARTMENT EXPENDITURES		\$342,887	\$384,825	\$426,700	\$416,800	-\$9,900



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

DEPARTMENT MISSION & OVERVIEW

The Police Department is under the management of the Chief of Police, and 2 Captains. The Department is charged with enforcing all applicable laws, protecting the citizens against the criminal activities of others, and serving as a visible entity to the community, interacting with the public to facilitate the delivery of professional law enforcement services with understanding and compassion for citizens needs and concerns. The department is responsible for ensuring that Dickinson stays a safe and secure place to live.

PERSONNEL COUNTS	FY 21-22	FY 22-23	FY 23-24
	ACTUAL	ORIGINAL BUDGET	BUDGET
Chief of Police	1.0	1.0	1.0
Admin Captain	1.0	1.0	1.0
CID Captain	1.0	0.0	0.0
Patrol Captain	1.0	1.0	1.0
Lieutenant	1.0	0.0	0.0
Communications Supervisor	1.0	1.0	1.0
CID Sergeant	1.0	1.0	1.0
Patrol Sergeant	4.0	4.0	5.0
CID Detectives	3.0	3.0	4.0
Patrol Officers	16.5	18.5	16.5
Warrant Officers	1.0	1.0	1.0
Vice/Narcotic Invesigator	1.0	1.0	1.0
Community Policing Officer	1.0	1.0	1.0
Executive Secretary	1.0	1.0	1.0
Communications Operators	9.0	9.0	9.0
Records Clerk	2.0	2.0	2.0
Civillian Jailer	4.0	4.0	5.0
TOTAL FTE	49.5	49.5	50.5

Notes:

For FY22-23

CID Captain and Lieutenant removed from FY22-23 Budget.

During FY22-23 a budget amendment added: 1 FTE Jailer, 1 FTE Detective, and 1 FTE Administrative Sgt.

For FY23-24

Reduce FY24 FTEs by 2 based on outstanding vacancies.

**CITY OF DICKINSON
 FY 2023-2024 ORIGINAL BUDGET
 GENERAL FUND REVENUES AND EXPENDITURES
 POLICE DEPARTMENT: DEPARTMENT 05**

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE SUMMARY</u>					
FEE	272	1,000	1,500	1,000	(500)
PERMITS	100	600	600	600	-
INMATE PHONE COMMISSIONS	-	400	400	400	-
CONTRACT FOR JAIL SERVICES	9,120	1,900	6,000	0	(6,000)
INTROGOVERNMENTAL	-	4,900	11,000	4,900	(6,100)
TOTAL REVENUES	\$9,492	\$8,800	\$19,500	\$6,900	(\$12,600)
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	4,175,454	4,081,050	4,261,500	4,646,000	384,500
SUPPLIES	210,949	121,600	146,300	146,300	-
MAINTENANCE	98,391	142,700	81,500	81,500	-
OPERATIONAL EXPENSES	107,258	95,200	126,950	156,650	29,700
CONTRACT SERVICES	6,300	4,850	4,850	4,850	-
CAPITAL	123,268	5,000	3,000	4,900	1,900
INSURANCE	32,361	38,600	35,000	38,600	3,600
TOTAL EXPENDITURES	\$4,753,981	\$4,489,000	\$4,659,100	\$5,078,800	\$419,700
DEPARTMENT NET	(\$4,744,489)	(\$4,480,200)	(\$4,639,600)	(\$5,071,900)	(\$432,300)

MAJOR GOALS FOR FY 2023-2024

- * Reduce the number of Response to Resistance incidents by 1%
- * Reduce the number of Fleet Accident/Personal injury incidents by 1%
- * Reduce the number of Pursuits by 1%
- * Increase retention and recruitment activity.

CITY OF DICKINSON
FY 2023- 2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ DECREASE
<u>SALARY & BENEFITS</u>						
8101	FTE Base Salary	2,912,726	2,857,100	2,963,400	3,392,400	429,000
8102	Overtime Pay	338,060	293,200	200,000	200,000	-
8104	PTE Base Salary	1,065	5,300	26,000	29,400	3,400
8108	Clothing Allowance	3,900	3,900	3,900	3,900	-
8110	Cell Phone Allowance	4,720	2,100	5,000	2,100	(2,900)
8113	Certification/Education Pay	33,368	32,000	32,000	32,000	-
8114	Longevity Pay	26,192	31,000	40,000	31,000	(9,000)
8115	Differential Pay	22,888	25,200	23,500	23,500	-
8150	FICA Tax	66	350	1,600	1,500	(100)
8151	Payroll Tax	46,732	46,800	46,800	53,900	7,100
8152	Unemployment Tax	-	8,500	8,500	12,100	3,600
8153	Retirement (TMRs)	325,703	318,800	318,800	378,600	59,800
8155	Employee Group Insurance	419,982	409,900	487,000	438,700	(48,300)
8156	Worker's Compensation Insurance	40,052	46,900	105,000	46,900	(58,100)
TOTAL SALARY & BENEFITS		\$4,175,454	\$4,081,050	\$4,261,500	\$4,646,000	\$384,500
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8202	Video/Photo Processing Supplies	185	600	700	700	-
8203	Kitchen Supplies	4,098	4,500	2,650	2,650	-
8204	Fuel	148,188	75,000	75,000	75,000	-
8205	Fire & Safety Equipment	4,123	2,400	8,150	8,150	-
8206	Investigational Supplies	10,147	2,500	13,400	13,400	-
8207	Janitorial Supplies	6,799	2,700	7,500	7,500	-
8210	Office Supplies & Postage	15,352	10,600	15,300	15,300	-
8213	Uniform & Apparel	18,026	20,000	20,000	20,000	-
8216	Certificates & Awards	2,053	1,800	2,100	2,100	-
8217	Radio Supplies	1,978	1,500	1,500	1,500	-
TOTAL SUPPLIES		\$210,949	\$121,600	\$146,300	\$146,300	\$0
<u>MAINTENANCE</u>						
8301	Building & Property Maintenance	17,364	47,700	20,500	20,500	-
8307	Vehicle Maintenance	71,783	87,000	42,000	42,000	-
8399	Machine & Equipment Maintenance	9,244	8,000	19,000	19,000	-
TOTAL MAINTENANCE		\$98,391	\$142,700	\$81,500	\$81,500	\$0
<u>OPERATIONAL EXPENSES</u>						
8228	Employee Relations	-	1,700	4,950	5,050	100
8230	Tuition Reimbursement	-	3,000	-	24,000	24,000
8701	PD Recruitment	-	-	-	5,000	5,000
8401	Advertising & Legal Notices	-	200	600	600	-
8402	Travel & Training - Staff	21,115	31,500	25,000	35,000	10,000
8403	Dues/Subscriptions/Books	4,220	1,200	4,000	4,000	-
8405	Prisoner Support	3,058	2,800	5,800	5,800	-
8407	Communications - Phones	45,789	29,100	40,500	40,500	-
8417	Utilities - Gas, Electric & Water	25,826	20,400	35,400	26,000	(9,400)
8423	Local Meetings & Luncheons	71	200	200	200	-
8426	K-9 Units	2,427	1,700	4,500	4,500	-
8431	Community Policing & DCPA	4,752	3,400	6,000	6,000	-
TOTAL OPERATIONAL EXPENSES		\$107,258	\$95,200	\$126,950	\$156,650	\$29,700
<u>CONTRACT SERVICES</u>						
8501	Law Enforcement Audit	4,850	4,850	4,850	4,850	-
8512	Janitorial Service Contract	1,450	-	-	-	-
TOTAL CONTRACT SERVICES		\$6,300	\$4,850	\$4,850	\$4,850	\$0
<u>CAPITAL</u>						
01-8660-05-86	Vehicle Acquisition	123,268	800	-	-	-
01-8616-05-86	Body Armor Vest	-	4,200	3,000	4,900	1,900
TOTAL CAPITAL		\$123,268	\$5,000	\$3,000	\$4,900	\$1,900
<u>INSURANCE</u>						
8707	Enforcement Insurance	32,361	38,600	35,000	38,600	3,600
TOTAL INSURANCE		\$32,361	\$38,600	\$35,000	\$38,600	\$3,600
TOTAL OTHER EXPENDITURES		\$578,527	\$407,950	\$397,600	\$432,800	\$35,200
TOTAL		\$4,753,981	\$4,489,000	\$4,659,100	\$5,078,800	\$419,700

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
FIRE MARSHAL: DEPARTMENT 10

DEPARTMENT MISSION & OVERVIEW

During FY 22/23, the Fire Marshal's Office was budgeted under Community Development. For FY 23/24 the Fire Marshal's Office is moved back to its original department. The Fire Marshal's Office is composed of the Fire Marshal and Deputy Fire Marshal. The department is responsible for enforcing the City's Ordinances and State laws regarding fire prevention and safety, conducting fire and life safety inspections of all commercial buildings, reviewing construction plans, and investigating the origin and cause of fires. Also, the department assists in code enforcement and emergency management.

The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. We serve the community with honesty, integrity, and respect; and are committed to professional law enforcement services while maintaining understanding and compassion for citizen needs and holding accountable those who have been found to commit the crime of Arson.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Fire Marshal	1.0	0.0	1.0
Deputy Fire Marshal	1.0	0.0	1.0
Fire Inspector	0.0	0.0	0.0
TOTAL FTE	2	0	2

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE SUMMARY</u>					
FEES	11,833	-	-	23,500	23,500
TOTAL REVENUE	\$11,833	\$0	\$0	\$23,500	\$23,500
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	138,790	0	0	196,450	196,450
SUPPLIES	4,967	0	0	19,850	19,850
MAINTENANCE	423	0	0	4,400	4,400
OPERATIONAL EXPENSES	5,905	0	0	10,700	10,700
CAPITAL	1,713	-	-	1,000	1,000
TOTAL EXPENDITURES	\$151,798	\$0	\$0	\$232,400	\$232,400
DEPARTMENT NET	(\$139,965)	\$0	\$0	(\$208,900)	\$208,900

For Budget Purposes Fire Marshal's Office moved to Community Development in FY22/23

Fire Marshal's Office moved back to Department 10 for FY 23/24

MAJOR GOALS FOR FY 2023-2024

- * Increase the number of annual fire inspections completed.
- * Increase the scope of the Fire Prevention Week program.
- * Create more Public Fire Education programs for citizens.
- * Develop new Smoke Detector Program in conjunction with DVFD for elderly and lower income residents.

**CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10**

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	105,558	-	-	156,200	156,200
8102	Overtime Pay	-	-	-	5,000	5,000
8104	PTE Base Salary	10,220	-	-	-	-
8110	Cell Phone Allowance	-	-	-	600	600
8113	Certification/Education Pay	875	-	-	3,000	3,000
8114	Longevity Pay	290	-	-	200	200
8150	FICA Tax	1,652	-	-	-	-
8151	Payroll Tax	1,677	-	-	2,350	2,350
8152	Unemployment Tax	-	-	-	500	500
8153	Retirement (TMRS)	8,870	-	-	16,500	16,500
8155	Employee Group Insurance	8,576	-	-	11,300	11,300
8156	Worker's Compensation Insurance	1,072	-	-	800	800
TOTAL SALARY & BENEFITS		\$138,790	\$0	\$0	\$196,450	\$196,450
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8202	Video Photo Supplies	245	-	-	400	400
8204	Fuel	1,884	-	-	3,750	3,750
8205	Safety Equipment & Supplies	-	-	-	2,000	2,000
8206	Investigational Supplies	234	-	-	500	500
8210	Office Supplies & Postage	1,474	-	-	1,000	1,000
8213	Uniform & Apparel	1,130	-	-	1,000	1,000
8228	Employee Relations	-	-	-	200	200
8229	Public Relations Events	-	-	-	5,000	5,000
8230	Tuition Reimbursement	-	-	-	6,000	6,000
TOTAL SUPPLIES		\$4,967	\$0	\$0	\$19,850	\$19,850
<u>MAINTENANCE</u>						
8303	Software Service Contract	-	-	-	900	900
8307	Vehicle Maintenance	423	-	-	3,500	3,500
TOTAL MAINTENANCE		\$423	\$0	\$0	\$4,400	\$4,400
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training - Staff	2,548	-	-	6,000	6,000
8403	Dues/Subscriptions/Books	1,366	-	-	2,500	2,500
8407	Communications - Phones	1,925	-	-	1,000	1,000
8411	Investigational Support Funds	66	-	-	1,200	1,200
TOTAL OPERATION EXPENSES		\$5,905	\$0	\$0	\$10,700	\$10,700
<u>CAPITAL</u>						
01-8604-10-86	Furniture & Equipment	1,713	-	-	1,000	1,000
TOTAL CAPITAL		\$1,713	\$0	\$0	\$1,000	\$1,000
TOTAL OTHER EXPENDITURES		\$13,008	\$0	\$0	\$35,950	\$35,950
TOTAL DEPARTMENT EXPENDITURES		\$151,798	\$0	\$0	\$232,400	\$232,400

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
EMERGENCY MANAGEMENT: DEPARTMENT 11

DEPARTMENT MISSION & OVERVIEW

The department is currently under the direction of the City's Emergency Management Director.

The mission of the Emergency Management Department is to provide the community with a planned and coordinated response to major natural or man-made disasters in the city while utilizing a comprehensive and integrated emergency management system.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Emergency Management Coordinator	1.0	1.0	1.0
TOTAL FTE	1.0	1.0	1.0

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

EXPENDITURE SUMMARY	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23		INCREASE/ (DECREASE)
			ORIGINAL BUDGET	FY 23-24 BUDGET	
SALARY & BENEFITS	46,438	50,500	57,300	58,200	900
SUPPLIES	(76)	4,600	4,600	28,800	24,200
MAINTENANCE	2,736	3,000	3,000	6,600	3,600
OPERATIONAL EXPENSES	664	4,400	5,000	5,000	-
EQUIPMENT	-	4,500	-	-	-
TOTAL EXPENDITURES	\$49,762	\$67,000	\$69,900	\$98,600	\$28,700

MAJOR GOALS FOR FY 22-23

- * Two public meetings on Planning and preparing for Hurricanes.
- * Two Functional/ Table Top exercises in preparation for Hurricane and other severe weather.
- * One Hazard Material Drill.
- * Continue to enhance professional development related to Emergency Management and Home Land Security.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	37,483	38,200	45,000	45,000	-
8110	Cell Phone Allowance	270	400	400	400	-
8113	Certification/Education Pay	900	900	1,500	1,500	-
8114	Longevity Pay	449	500	600	600	-
8151	Payroll Tax	563	1,000	700	1,200	500
8152	Unemployment Tax	-	200	200	200	-
8153	Retirement (TMRS)	3,830	3,900	3,500	3,900	400
8155	Employee Group Insurance	2,742	5,000	5,000	5,000	-
8156	Worker's Compensation Insurance	201	400	400	400	-
TOTAL SALARY & BENEFITS		\$46,438	\$50,500	\$57,300	\$58,200	\$900
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8201	EOC Supplies	-	4,000	4,000	28,200	24,200
8202	Video Photo Supplies	-	100	100	100	-
8210	Office Supplies & Postage	(76)	500	500	500	-
TOTAL SUPPLIES		-\$76	\$4,600	\$4,600	\$28,800	\$24,200
<u>MAINTENANCE</u>						
8399	Machine & Equipment Maintenance	2,736	3,000	3,000	6,600	3,600
TOTAL MAINTENANCE		\$2,736	\$3,000	\$3,000	\$6,600	\$3,600
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training - Staff	-	3,100	3,100	3,100	-
8403	Dues/Subscriptions/Books	-	600	600	600	-
8407	Communications - Phones	664	700	1,300	1,300	-
TOTAL OTHER OPERATING EXPENDITURES		\$664	\$4,400	\$5,000	\$5,000	\$0
<u>Equipment</u>						
8610	Vehicle/Equipment	-	4,500	-	-	-
TOTAL Equipment		\$0	\$4,500	\$0	\$0	\$0
TOTAL OTHER EXPENDITURES		\$3,324	\$16,500	\$12,600	\$40,400	\$27,800
TOTAL DEPARTMENT EXPENDITURES		\$49,762	\$67,000	\$69,900	\$98,600	\$28,700



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

DEPARTMENT MISSION & OVERVIEW

Beginning in fiscal year 20-21 this general fund department, department 12, is designated to be used for capital expenditures for Public Works and the Gum Bayou project expenditures. Public Work's employees and its other related expenditures are detailed in Fund 8.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE</u>					
WCID #1 Fuel Equipment	1,032	1,000	1,000	1,000	-
REVENUE TOTAL	\$1,032	\$1,000	\$1,000	\$1,000	\$0
<u>EXPENDITURES</u>					
CAPITAL EXPENSES	3,534,787	2,633,300	3,677,545	375,800	(3,301,745)
TOTAL EXPENDITURES	\$3,534,787	\$2,633,300	\$3,677,545	\$375,800	(\$3,301,745)
DEPARTMENT NET	(\$3,533,755)	(\$2,632,300)	(\$3,676,545)	(\$374,800)	\$3,301,745

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>CAPITAL EXPENSES</u>						
01-8608-12-86	Drainage Projects	2,731,992	1,833,800	2,699,745	-	(2,699,745)
01-8660-12-86	Vehicle Acquisition	32,170	46,700	-	-	-
01-8662-12-86	Heavy Equipment	770,625	752,800	977,800	375,800	(602,000)
TOTAL CAPITAL EXPENSES		3,534,787	2,633,300	3,677,545	375,800	(3,301,745)
TOTAL OTHER EXPENDITURES		3,534,787	\$2,633,300	\$3,677,545	\$375,800	(\$3,301,745)
DEPARTMENT TOTAL		\$3,534,787	\$2,633,300	\$3,677,545	\$375,800	(\$3,301,745)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
INFORMATION TECHNOLOGY: DEPARTMENT 13

DEPARTMENT MISSION & OVERVIEW

Fiscal Year 2021-2022 approved a full time IT Director. During Fiscal Year 2021-2022 IT department staffing was increased to also include two system administrators and an IT technician. The department is responsible for the proper care and maintenance of City technology and ensuring the effective and efficient use of available technology to carry out City functions and programs that will improve the service levels provided by the City.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Information Technology Director	1.0	1.0	1.0
Systems Administrator	1.0	2.0	2.0
Technician	0.0	1.0	1.0
TOTAL FTE	2.0	4.0	4.0

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

EXPENDITURE SUMMARY	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23		INCREASE/ (DECREASE)
			ORIGINAL BUDGET	FY 23-24 BUDGET	
SALARY & BENEFITS	204,195.0	276,525	402,460.0	387,770	(14,690)
SUPPLIES	9,471	23,450	25,150	32,600	7,450
MAINTENANCE	312,116	489,000	320,000	585,000	265,000
OPERATIONAL EXPENSES	113,135	110,000	105,000	125,000	20,000
CONTRACT SERVICES	16,549	20,000	20,000	22,000	2,000
CAPITAL	92,563	124,050	90,900	114,000	23,100
TOTAL EXPENDITURES	\$748,029	\$1,043,025	\$963,510	\$1,266,370	\$302,860

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

ACCOUNT	ACCOUNT NAME	FY 22-23		FY 22-23	FY 23-24	INCREASE/ (DECREASE)
		FY 21-22 ACTUAL	PROJECTION	ORIGINAL BUDGET	BUDGET	
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	160,887	210,000	325,000	306,000	(19,000)
8102	Overtime Pay	-	600	-	500	500
8104	PTE Base Salary	5,614	5,600	5,800	5,600	(200)
8105	Vehicle Allowance	6,000	1,000	3,000	-	(3,000)
8113	Certification/Education Pay	320	2,200	-	3,120	3,120
8114	Longevity Pay	-	75	-	100	100
8150	FICA Tax	348	350	360	350	(10)
8151	Payroll Tax	2,325	3,200	4,900	4,600	(300)
8152	Unemployment Tax	-	1,000	1,000	1,000	-
8153	Retirement (TMRS)	16,008	22,900	32,800	31,800	(1,000)
8155	Employee Group Insurance	12,217	28,100	28,100	33,200	5,100
8156	Worker's Compensation Insurance	476	1,500	1,500	1,500	-
TOTAL SALARY & BENEFITS		\$204,195	\$276,525	\$402,460	\$387,770	(\$14,690)
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8204	Fuel	-	3,000	5,200	5,200	-
8210	Office Supplies & Postage	87	1,550	1,550	1,000	(550)
8213	Uniform & Apparel	190	500	-	1,000	1,000
8222	Computer Supplies	9,194	18,000	18,000	25,000	7,000
8228	Employee Relations	-	400	400	400	-
TOTAL SUPPLIES		\$9,471	\$23,450	\$25,150	\$32,600	\$7,450
<u>MAINTENANCE</u>						
8304	Software Service Contracts	289,809	440,000	280,000	540,000	260,000
8307	Vehicle & Equipment Maintenance	-	5,000	-	5,000	5,000
8309	Computer & Network Maintenance	22,307	20,000	20,000	20,000	-
8310	Library Computer & Network Maintenance	-	24,000	20,000	20,000	-
TOTAL MAINTENANCE		\$312,116	\$489,000	\$320,000	\$585,000	\$265,000
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training	-	10,000	10,000	10,000	-
8407	Communications - Phones	113,135	100,000	95,000	115,000	20,000
TOTAL OPERATIONAL EXPENSES		113,135	110,000	105,000	125,000	20,000
<u>CONTRACT SERVICES</u>						
8530	Copier/Postage Rental Contract	16,549	20,000	20,000	22,000	2,000
TOTAL CONTRACT SERVICES		\$16,549	\$20,000	\$20,000	\$22,000	\$2,000
<u>CAPITAL</u>						
01-8600-13-00	Computer Equipment	15,403	34,900	34,900	35,000	100
01-8603-13-00	Computer Workstations	77,160	52,000	52,000	75,000	23,000
01-8604-13-00	Furniture & Equipment	-	4,000	4,000	4,000	0
01-8660-13-00	Vehicle Acquisition	-	33,150	-	-	0
TOTAL CAPITAL		\$92,563	\$124,050	\$90,900	\$114,000	\$23,100
TOTAL OTHER EXPENDITURES		\$543,834	\$766,500	\$561,050	\$878,600	\$317,550
TOTAL DEPARTMENT EXPENDITURES		\$748,029	\$1,043,025	\$963,510	\$1,266,370	\$302,860

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
LIBRARY: DEPARTMENT 15

DEPARTMENT MISSION & OVERVIEW

Dickinson Public Library provides free and open access to information with the intent of developing an informed community. The Library is composed of the Library Director, an Assistant Library Director/Children's Librarian, an Adult/YA Librarian, Technology Librarian, Catalog/Processing Librarian and Library Assistants.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Library Director	1.0	1.0	1.0
Library Assistant/Children's Librarian	1.0	1.0	0.0
Youth Services / Technology Manager	0.0	0.0	1.0
Youth Service Program Specialist	0.0	0.0	1.0
Librarian (Adult/Young Adult)	1.0	1.0	1.0
Librarian (Technology)	1.0	1.0	1.0
Librarian (Catalog/Processing)	1.0	1.0	1.0
Library Assistant	2.0	3.0	2.0
TOTAL FTE	7.0	8.0	8.0

Notes:

For FY23-24

Reclass Children's Librarian position to Youth Services / Technology Manager.

Reclass Youth Services Library Assistant position to Youth Services Program Specialist.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND REVENUES AND EXPENDITURES
LIBRARY: DEPARTMENT 15

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE</u>					
Library Fines & Fees	4,874	2,500	7,000	3,000	(4,000)
TOTAL REVENUE	\$4,874	\$2,500	\$7,000	\$3,000	-\$4,000
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	410,300	519,225	539,452	613,900	74,448
SUPPLIES	68,951	57,400	40,500	53,300	12,800
MAINTENANCE	10,263	19,000	5,000	5,000	-
OPERATIONAL EXPENSES	41,080	40,500	47,000	57,000	10,000
CAPITAL EXPENSE	322	33,000	57,100	48,500	(8,600)
TOTAL EXPENDITURES	\$530,916	\$669,125	689,052	\$777,700	\$88,648
DEPARTMENT NET	(\$526,042)	(\$666,625)	(\$682,052)	(\$774,700)	(\$92,648)

MAJOR GOAL FOR FY 2023-2024

*Decrease the overall age of the collection as well as explore new/emerging formats and forms of materials to add to the library collection.

*Focus on technology literacy by providing more technology programming and digital materials to help the community expand on skills in an effort to eliminate the digital divide in our community.

*Collaborate with community organizations to help promote and disseminate library services with the intent of engaging and connecting with new audiences. Building positive relationships with the community will enable us to develop programming and future services that will strengthen and expand an informed community.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
LIBRARY: DEPARTMENT 15

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	248,092	330,100	346,468	407,100	60,632
8102	Overtime Pay	-	400	-	300	300
8104	PTE Base Salary	97,082	90,950	90,934	95,400	4,466
8113	Certification/Education Pay	163	500	2,000	3,200	1,200
8114	Longevity Pay	415	550	1,650	750	(900)
8150	FICA Tax	5,719	5,700	5,700	7,350	1,650
8151	Payroll Tax	4,890	6,100	6,500	7,400	900
8152	Unemployment Tax	-	2,100	2,300	2,300	-
8153	Retirement (TMRS)	24,443	33,500	34,700	39,900	5,200
8155	Employee Group Insurance	28,174	47,500	47,500	48,000	500
8156	Worker's Compensation Insurance	1,322	1,825	1,700	2,200	500
TOTAL SALARY & BENEFITS		\$410,300	\$519,225	\$539,452	\$613,900	\$74,448
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8210	Office Supplies & Postage	11,106	18,600	14,000	15,000	1,000
8211	Summer Reading Program	1,939	500	1,000	2,500	1,500
8211-01	Adult Summer Reading	-	1,250	1,000	1,500	500
8211-02	Teen Summer Reading	-	1,250	1,000	1,500	500
8212	Materials Processing Supplies	1,241	3,000	1,200	2,500	1,300
8223	Collection Development	42,294	3,500	3,500	4,000	500
8223-01	Adult Collection Development	-	6,500	3,500	5,000	1,500
8223-02	Teen Collection Development	-	3,500	3,500	4,000	500
8225	Youth Programming	12,371	8,500	5,000	7,500	2,500
8225-01	Adult Programming	-	7,000	3,000	4,500	1,500
8225-02	Teen Programming	-	3,000	3,000	4,500	1,500
8228	Employee Relations	-	800	800	800	-
TOTAL SUPPLIES		\$68,951	\$57,400	\$40,500	\$53,300	\$12,800
<u>MAINTENANCE</u>						
8301	Building & Property Maintenance	10,263	19,000	5,000	5,000	0
TOTAL MAINTENANCE		\$10,263	\$19,000	\$5,000	\$5,000	\$0
<u>OPERATIONAL EXPENSES</u>						
8401	Advertising Legal Notices	963	2,000	2,000	5,500	3,500
8402	Travel & Training - Staff	2,552	9,000	7,500	17,500	10,000
8403	Dues/Subscriptions/Books	1,271	2,500	1,500	2,500	1,000
8407	Communication-Telephones	1,336	1,000	1,000	1,500	-
8417	Utilities - Gas, Electric & Water	34,958	26,000	35,000	30,000	(5,000)
TOTAL OPERATIONAL		\$41,080	\$40,500	\$47,000	\$57,000	\$10,000
<u>CAPITAL EXPENSE</u>						
01-8604-15-00	Furniture & Equipment	322	33,000	57,100	48,500	(8,600)
TOTAL PROPERTY & EQUIPMENT		\$322	\$33,000	\$57,100	\$48,500	(\$8,600)
TOTAL OTHER EXPENDITURES		\$120,616	\$149,900	\$149,600	\$163,800	\$14,200
TOTAL DEPARTMENT EXPENDITURES		\$530,916	\$669,125	\$689,052	\$777,700	\$88,648



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CITY OF DICKINSON
FY 2023-2024 RECOMMENDED BUDGET
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

DEPARTMENT MISSION & OVERVIEW

Dickinson's Emergency Medical Services (EMS) goal is to enhance the quality of life of all those we serve. The highly trained and skilled first responders respond in a safe and timely manner while being compassionate to those they serve and utilize the best available equipment to correct or neutralize any situation of those in need. The EMS will continue to aggressively plan and prepare for the emergency needs of the community and strives to prevent the need for emergency services through education and community interaction. Our first responders are committed to exceeding the needs and expectations of the community.

PERSONNEL COUNTS	FY 21-22	FY 22-23	FY 23-24
	ACTUAL	ORIGINAL BUDGET	BUDGET
EMS Director	1.0	1.0	1.0
Captain	1.5	1.5	1.5
Lieutenant	4.0	4.0	4.0
Administrative Assistant-EMS	0.5	1.0	1.0
Paramedic	12.0	16.0	14.0
EMT-Intermediate	0.5	0.5	0.5
EMT-Basic	1.5	1.5	1.5
TOTAL FTE	21.0	25.5	23.5

For FY23-24

Reduce FY24 FTEs by 2 based on outstanding vacancies.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
<u>REVENUE</u>					
PERMITS	-	-	1,500	500	(1,000)
FEEES	135,000	162,000	162,000	162,000	-
AMBULANCE SERVICE CHARGES	433,474	370,000	370,000	400,000	30,000
TEXAS HHSC REIMBURSTMENT	-	10,000	10,000	10,000	-
AMBULANCE DHS FOOTBALL	1,800	2,900	2,500	2,900	400
TOTAL REVENUES	\$570,274	\$544,900	\$546,000	\$575,400	\$29,400
<u>EXPENDITURE SUMMARY</u>					
SALARY & BENEFITS	995,652	1,011,650	1,362,160	1,237,500	(124,660)
SUPPLIES	75,474	74,100	61,200	74,800	13,600
MAINTENANCE	70,145	45,200	39,000	38,600	(400)
OPERATIONAL EXPENSES	38,441	43,000	53,000	49,500	(3,500)
CONTRACT SERVICES	70,901	36,700	35,800	38,800	3,000
CAPITAL EXPENSE	259,976	-	-	65,900	65,900
TOTAL EXPENDITURES	\$1,510,589	\$1,210,650	\$1,551,160	\$1,505,100	(\$46,060)
DEPARTMENT NET	(\$940,315)	(\$665,750)	(\$1,005,160)	(\$929,700)	\$75,460

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

ACCOUNT	ACCOUNT NAME	FY 22-23			INCREASE/ (DECREASE)
		FY 21-22 ACTUAL	FY 22-23 PROJECTED	ORIGINAL BUDGET	
SALARIES & BENEFITS					
8101	FTE Base Salary	214,223	336,400	574,760	504,250 (70,510)
8102	Overtime Pay	152,095	180,200	110,000	110,000 -
8104	PTE Base Salary	447,480	283,800	405,000	425,250 20,250
8113	Certification/Education Pay	3,030	2,200	7,600	7,600 -
8114	Longevity Pay	1,065	2,700	2,200	2,700 500
8150	FICA Tax	6,014	4,200	11,000	26,400 15,400
8151	Payroll Tax	11,082	11,400	15,300	14,800 (500)
8152	Unemployment Tax	-	5,500	5,500	5,000 (500)
8153	Retirement (TMRS)	70,630	76,600	85,000	61,000 (24,000)
8155	Employee Group Insurance	77,346	86,000	123,900	53,800 (70,100)
8156	Worker's Compensation Insurance	12,687	22,650	21,900	26,700 4,800
TOTAL SALARIES & BENEFITS		\$995,652	\$1,011,650	\$1,362,160	\$1,237,500 (\$124,660)
OTHER EXPENDITURES					
SUPPLIES					
8203	Building & Office Supplies	421	2,800	700	-
8204	Fuel	26,609	16,500	15,000	17,000 2,000
8206	Supplies - EMS	45,812	48,300	38,000	50,000 12,000
8210	Office Supplies & Postage	1,680	1,300	1,300	1,300 -
8213	Uniform & Apparel	952	3,000	4,000	4,500 500
8228	Employee Relations	-	2,200	2,200	2,000 (200)
TOTAL SUPPLIES		\$75,474	\$74,100	\$61,200	\$74,800 \$13,600
MAINTENANCE					
8301	Building & Property Maintenance	27,958	16,000	16,000	16,400 400
8304	Service Contract - Radios	7,120	5,200	8,000	5,200 (2,800)
8307	Vehicle Maintenance	35,067	24,000	15,000	17,000 2,000
TOTAL MAINTENANCE		\$70,145	\$45,200	\$39,000	\$38,600 -\$400
OPERATIONAL EXPENSES					
8402	Travel & Training	1,840	4,000	4,000	5,500 1,500
8403	Dues/Subscriptions/Books	10,399	10,000	15,000	15,000 -
8407	Communications - Phones	4,633	7,000	7,000	7,000 -
8417	Utilities	19,923	20,000	25,000	20,000 (5,000)
8424	EMS- DISD Services	1,646	2,000	2,000	2,000 -
TOTAL OPERATION EXPENSES		\$38,441	\$43,000	\$53,000	\$49,500 -\$3,500
CONTRACT SERVICES					
8527	Contractual Services	10,800	10,800	10,800	10,800 -
8541	EMS Patient Billing	60,101	25,900	25,000	28,000 3,000
TOTAL CONTRACT SERVICES		\$70,901	\$36,700	\$35,800	\$38,800 \$3,000
CAPITAL EXPENSES					
01-8604-17-86	Furniture & Equipment	-	-	-	65,900 65,900
01-8605-17-86	Emergency Equipment	52,139	-	-	- 0
01-8660-17-86	Vehicle Acquisition	207,837	-	-	- 0
TOTAL CAPITAL EXPENSES		\$259,976	\$0	\$0	\$65,900 \$65,900
TOTAL OTHER EXPENDITURES		\$514,937	\$199,000	\$189,000	\$267,600 \$78,600
TOTAL DEPARTMENT EXPENDITURES		\$1,510,589	\$1,210,650	\$1,551,160	\$1,505,100 -\$46,060

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

DEPARTMENT MISSION & OVERVIEW

The Contractual and Government-Wide Services Department determines budget and accounts for expenditures given to all departments of the City, and the overall service provision offered by the City. Expenditures of this fund include animal control and sheltering services, annual legal services retained by the city, real and personal property insurance, and payments made to other units of government that provide services to the City of Dickinson through an established contract.

EXPENDITURE SUMMARY	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23		INCREASE/ (DECREASE)
			ORIGINAL BUDGET	FY 23-24 BUDGET	
MAINTENANCE	35,483	36,500	36,500	36,500	-
CONTRACT SERVICES	2,555,548	2,026,600	1,726,177	820,100	(906,077)
INSURANCE	317,766	324,800	317,200	317,200	-
TOTAL EXPENDITURES	\$2,908,797	\$2,387,900	\$2,079,877	\$1,173,800	(\$906,077)

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

ACCOUNT	ACCOUNT NAME	FY 22-23			INCREASE/ (DECREASE)
		FY 21-22 ACTUAL	FY 22-23 PROJECTION	ORIGINAL BUDGET	
OTHER EXPENDITURES					
MAINTENANCE					
8300	Building Alarm & Access Services	35,483	36,500	36,500	-
TOTAL MAINTENANCE		\$35,483	\$36,500	\$36,500	\$0
CONTRACT SERVICES					
8548-00	Refund Sales Tax to Comptroller	1,401,825	-	80,000	-
8501	Finance & Audit	107,070	58,000	58,000	-
8502	Animal Control	146,800	545,600	545,600	(545,600)
8510	DVFD Services	149,900	149,900	149,900	-
8501-1	DVFD - Pension Contribution	52,180	67,200	67,200	-
8510-2	DVFD - Fuel	22,167	15,200	9,500	-
8510-3	DVFD - Contract Employee	24,000	24,000	24,000	-
8511	Document/Records Storage	8,501	8,000	6,000	2,000
8515	Legal Fees	245,617	275,000	180,000	-
8520	Tax Appraisal	47,959	48,000	48,000	2,000
8521	Tax Collection	2,098	2,500	2,500	-
8527	Contract Services	347,431	833,200	555,477	(364,477)
TOTAL CONTRACT SERVICES		\$2,555,548	\$2,026,600	\$1,726,177	(\$906,077)
INSURANCE					
8704	Vehicle Insurance	84,322	90,000	90,000	-
9708	Property Insurance - Real/Personal	198,426	198,500	198,500	-
8709	Public Officials E&O Insurance	35,018	35,100	27,500	-
8711	Employee Bond	-	1,200	1,200	-
TOTAL INSURANCE		\$317,766	\$324,800	\$317,200	\$0
TOTAL OTHER EXPENDITURES		\$2,908,797	\$2,387,900	\$2,079,877	(\$906,077)
DEPARTMENT TOTAL		\$2,908,797	\$2,387,900	\$2,079,877	(\$906,077)

**CITY OF DICKINSON
 FY 2023-2024 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 TRANSFERS: DEPT 89**

ACCOUNT	ACCOUNT NAME	FY 21-22	FY 22-23	FY 22-23	FY 23-24	INCREASE/ (DECREASE)
		ACTUAL	PROJECTION	ORIGINAL BUDGET	BUDGET	
TRANSFERS						
8916	VOCA Grant Fund	31,500	34,000	34,000	-	(34,000)
8941	Street Maintenance Fund	250,000	225,000	-	150,000	150,000
8921	Vehicle Equipment Replacement Fund	-	50,000	50,000	100,000	50,000
8930	Building Fund	250,000	750,000	250,000	375,000	125,000
8935	Hotel Occupancy Tax Fund	72,251	-	-	-	-
8943	Bayou Animal Services	150,000	-	-	705,550	705,550
TOTAL TRANSFERS		\$753,751	\$1,059,000	\$334,000	\$1,330,550	\$996,550

THE FOLLOWING TRANSFERS ARE BUDGETED:

- * THE TRANSFER TO STREET MAINTENANCE FUND
- * THE TRANSFER TO THE BUILDING FUND
- * THE TRANSFER TO THE VEHICLE EQUIPMENT REPLACEMENT FUND
- * THE TRANSFER TO BAS FUND 42



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02

The Debt Service Fund is the mechanism through which the City of Dickinson accumulates resources for the payment of interest and principal on its long-term debts.

The Debt Service Fund receives the majority of its revenues through current property tax assessments collected through the Interest and Sinking (I&S) tax rate. This portion of the tax rate is typically equal to the tax rate that, when applied to total assessed value, provides revenue equal to the debt service payment. The City has no legal debt limits.

In addition to current property tax revenues, the Debt Service Fund also receives delinquent tax payments and penalties and interest on those delinquent payments, as well as contractual payments from Galveston County Water Control Improvement District No. 1 ("WCID).

Total Debt Service					
FYE	Principal	Interest	Gross Debt Service Requirements	Less: Self-Supporting Debt	Net Debt Service Requirements
2021	725,000	224,543	949,543	(86,965)	862,578
2022	685,000	220,619	905,619	(86,965)	818,654
2023	700,000	202,981	902,981	(86,965)	816,016
2024	720,000	183,450	903,450	(86,965)	816,485
2025	745,000	161,775	906,775	(86,965)	819,810
2026	765,000	138,675	903,675	(86,965)	816,710
2027	790,000	114,200	904,200	(86,965)	817,235
2028	725,000	90,550	815,550		815,550
2029	750,000	67,700	817,700		817,700
2030	775,000	44,100	819,100		819,100
2031	310,000	29,000	339,000		339,000
2032	315,000	22,750	337,750		337,750
2033	320,000	16,400	336,400		336,400
2034	325,000	9,950	334,950		334,950
2035	335,000	3,350	338,350		338,350
	8,985,000	1,530,043	10,515,043	(608,755)	9,906,288

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$254,049	\$171,407	\$154,795	\$257,540	
REVENUE						
PROPERTY TAXES						
7101	Current Property Tax	707,912	883,100	825,000	753,800	(71,200)
7102	Delinquent Property Tax	20,111	10,000	12,500	1,000	(11,500)
7103	Penalty & Interest on Delinquent Tax	9,669	5,600	7,700	6,500	(1,200)
TOTAL PROPERTY TAXES		\$737,692	\$898,700	\$845,200	\$761,300	(\$83,900)
FINANCING & INTEREST INCOME						
7621	Interest Income	570	5,700	200	5,000	4,800
TOTAL FINANCING & INTEREST INCOME		\$570	\$5,700	\$200	\$5,000	\$4,800
TRANSFERS & OTHER CONTRIBUTIONS						
7727	WCID #1 Contribution	86,965	86,964	86,965	86,965	-
TOTAL CONTRIBUTIONS		\$86,965	\$86,964	\$86,965	\$86,965	\$0
TOTAL REVENUE		\$825,227	\$991,364	\$932,365	\$853,265	(\$79,100)
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		\$1,079,276	\$1,162,771	\$1,087,160	\$1,110,805	
EXPENDITURES						
ISSUE COSTS & CONTINUING DISCLOSURE						
8525	Issue Costs & Continuing Disclosure	2,250	2,250	2,250	2,250	-
TOTAL ISSUE COSTS & CONTINUING DISCLOSURE		\$2,250	\$2,250	\$2,250	\$2,250	\$0
PRINCIPAL						
8923	2014 GO Refund., Principal	565,000	585,000	585,000	600,000	15,000
8925	2020 GO Refund, Principal	-	-	-	-	-
8927	2020 CO, Principal	120,000	115,000	115,000	120,000	5,000
TOTAL PRINCIPAL		\$685,000	\$700,000	\$700,000	\$720,000	\$20,000
INTEREST & ISSUE COSTS						
8924	2014 GO Refund., Interest	92,819	79,881	79,881	65,050	(14,831)
8926	2020 GO Refund, Interest	60,900	60,900	60,900	60,900	
8928	2020 CO, Interest	66,900	62,200	62,200	57,500	
TOTAL INTEREST & ISSUE COSTS		\$220,619	\$202,981	\$202,981	\$183,450	(\$19,531)
TOTAL EXPENDITURES		\$907,869	\$905,231	\$905,231	\$905,700	\$469
ENDING FUND BALANCE		\$171,407	\$257,540	\$181,929	\$205,105	



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CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: MISCELLANEOUS GRANTS FUND 3

This fund is used to track miscellaneous grants as they arise.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$2,451,075	\$4,208,470	\$4,980,420	\$3,404,297	
REVENUE						
03-7619-00-00	TCLEOSE Training Proceeds	2,400	2,400	2,400	2,400	-
03-7755-00-01	Grant Proceeds - GLO Buyout/Acq	-	83,700	850,000	-	(850,000)
03-7755-00-02	Grant Proceeds - American Rescue	2,622,908	-	-	-	-
03-7755-00-03	Grant Proceeds - CDBG MITIG	3,132,696	787,900	2,758,100	3,487,800	729,700
03-7755-00-04	Grant Proceeds - CDBG MOD	-	-	100,000	2,200,050	2,100,050
03-7755-00-05	Grant Proceeds - HMGP	-	3,850	1,007,200	1,007,200	-
03-7755-00-07	Grant Proceeds - CDGB MIT MOORES	-	-	-	-	-
05-7761-00-00	Interest Income	-	64,000	-	30,000	30,000
TOTAL REVENUE		\$5,758,004	\$941,850	\$4,717,700	\$6,727,450	\$2,009,750
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$8,209,079	\$5,150,320	\$9,698,120	\$10,131,747	
EXPENDITURES						
03-8420-05-00	LEOSE Training Fund Exp	2,456	2,500	2,400	2,500	100
03-8608-03-01	Grant Expend - GLO Buyout	-	83,700	875,000	-	(875,000)
03-8608-03-02	Grant Expend - ARP	291,737	1,030,750	2,325,000	3,940,700	1,615,700
03-8608-03-03	Grant Expend - CDBG_MITIG	3,682,926	612,673	3,072,300	3,137,800	65,500
03-8608-03-04	Grant Expend - CDBG MOD	-	-	200,000	1,903,750	1,703,750
03-8608-03-05	Grant Expend - HMGP	23,490	300	1,007,200	1,007,200	-
03-8608-03-07	Grant Expend - CDBG MOORES	-	16,100	-	-	-
TOTAL EXPENDITURES		\$4,000,609	\$1,746,023	\$7,481,900	\$9,991,950	\$2,510,050
ENDING FUND BALANCE		\$4,208,470	\$3,404,297	\$2,216,220	\$139,797	

CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: RELIEF/DISASTER FUND 04

This fund is used to track miscellaneous grants as they arise.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$91,943	\$108,250	\$19,713	\$108,250	
REVENUE						
04-7710-00-00	FEMA Reimbursement	17,901	-	-	-	-
TOTAL REVENUE		\$17,901	\$0	\$0	\$0	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$109,844	\$108,250	\$19,713	\$108,250	
EXPENDITURES						
04-8225-11-00	Covid-19 Expenditures	1,594	-	-	-	-
TOTAL EXPENDITURES		\$1,594	\$0	\$0	\$0	\$0
ENDING FUND BALANCE		\$108,250	\$108,250	\$19,713	\$108,250	

Note: Beginning in FY 21-22, Fund 4 will have a name change from Disaster Fund to Relief/Disaster Fund.



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2012, the City has dedicated 0.25 cents of its 1.5 cents sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year. This fund, contains the Public Works Department and its related employees and expenditures.

The Public Works Department is managed by the Public Works Superintendent. The department is responsible for operating and maintaining the public infrastructure of the City's infrastructure, the street system, rights-of-way, street signage, and the flood/drainage system. The Public Works Department consist of the Street Division and the Drainage Division.

The mission of the Public Works Department is to promote the economic vitality of the City through efficient operation, maintenance, design, and construction of safe, economical, and effective public infrastructure. The department ensures Dickinson's public infrastructure continues to be safe for public use.

PERSONNEL COUNT	FY 21-22	FY 22-23	FY 23-24
	ACTUAL	ORIGINAL BUDGET	BUDGET
Public Works Director/Superintendent	1.0	1.0	1.0
Assistant to Public Works Director	1.0	1.0	1.0
Public Works Supervisor	1.0	1.0	1.0
Public Works Inspector	1.0	1.0	1.0
Street Foreman	1.0	1.0	1.0
Heavy Equipment Operator	1.0	1.0	1.0
Light Equipment Operator	5.0	5.0	5.0
Fleet Maintenance Supervisor	0.0	1.0	1.0
Fleet Maintenance Mechanic	0.0	1.0	1.0
Facilities Manager	0.0	0.0	1.0
Facilities Assistant	0.0	0.0	1.0
Facilities Custodian	0.0	0.0	1.0
Laborer	14.0	12.0	14.0
TOTAL FTE	25.0	25.0	30.0

For FY22-23

Two Laborer positions were reclassified to Fleet Maintenance Supervisor and Fleet Maintenance Mechanic.

Two Laborer positions were removed from budget.

For FY23-24

Two Laborer positions that were removed during FY22-23 added back.

Facilities Manager, Assistant, and Custodian added to Public Works due to reclass from Administrative Department.

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
RESTRICTED FUND BALANCE		\$500,000	\$500,000	\$500,000	\$500,000	
BEGINNING FUND BALANCE		\$3,627,741	\$777,034	\$3,491,337	\$754,134	
REVENUE						
08-7001-00-00	Sales Tax Revenue	3,259,988	2,625,000	3,312,500	2,756,250	(556,250)
08-7724-00-00	Trsfr from GF	250,000	225,000	-	150,000	150,000
08-7755-00-00	Grant Proceeds	-	1,150,500	-	-	-
08-7621-00-00	Interest Income	16,821	92,400	10,000	45,000	35,000
08-7728-00-00	Transfer from DMD #1	750,000	250,000	250,000	250,000	-
TOTAL REVENUES		4,276,809	4,342,900	\$3,572,500	\$3,201,250	(\$371,250)
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		\$7,904,550	\$5,119,934	\$7,063,837	\$3,955,384	
EXPENDITURES						
SALARY & BENEFITS						
08-8101-12	Salary & Wages	844,489	929,500	1,147,200	1,474,900	327,700
08-8102-12	Overtime Pay	62,489	31,200	12,500	25,000	12,500
08-8113-12	Certification/ Edu. Pay	8	-	3,000	1,000	(2,000)
08-8114-12	Longevity Pay	1,075	1,150	2,600	1,300	(1,300)
08-8151-12	Payroll Tax	13,075	13,700	17,200	21,750	4,550
08-8152-12	Unemployment Tax	-	6,300	6,300	7,600	1,300
08-8153-12	Retirement (TMRS)	89,826	102,200	120,900	153,950	33,050
08-8155-12	Employee Group Insurance	178,288	205,900	228,300	279,700	51,400
08-8156-12	Worker's Comp. Insurance	14,801	35,950	20,000	28,000	8,000
TOTAL SALARY & BENEFITS		\$1,204,051	\$1,325,900	\$1,558,000	\$1,993,200	\$435,200
SUPPLIES						
08-8204-12	Fuel	83,344	65,000	40,000	65,000	25,000
08-8205-12	Safety Equipment & Supplies	11,293	15,000	15,000	15,000	-
08-8210-12	Office Supplies & Postage	18,607	5,000	5,000	5,000	-
08-8211-12	Small Tools	32,802	15,000	50,000	20,000	(30,000)
	Small Tools Fleet Maintenance	-	-	-	10,000	10,000
08-8212-12	Operational Supplies	11,378	5,000	5,000	5,000	-
	Operational Supplies Fleet Maintenance	-	-	-	20,000	20,000
08-8213-12	Rental Equipment	-	5,500	-	30,000	30,000
08-8228-12	Employee Relations	-	1,200	4,900	5,400	500
TOTAL SUPPLIES		\$157,424	\$111,700	\$119,900	\$175,400	\$55,500
MAINTENANCE						
08-8301-12	Building & Property Maint.	22,420	24,000	10,000	34,000	24,000
08-8302-12	Culvert Maintenance	547,092	435,000	435,000	300,000	(135,000)
08-8305-12	Street Sinage & Striping	97,138	130,000	150,000	167,000	17,000
08-8306-12	Street Patching & Repair	1,362,712	1,000,000	800,000	350,000	(450,000)
08-8307-12	Vehicle Maintenance	94,877	87,000	40,000	30,000	(10,000)
08-8312-12	Concrete Repair	-	100,000	-	50,000	50,000
08-8399-12	Equipment Maintenance	153,006	120,000	50,000	50,000	-
TOTAL MAINTENANCE		2,277,245	1,896,000	1,485,000	981,000	(\$504,000)

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
OPERATIONAL EXPENSES						
08-8401-12	Advertising & Legal Notices	260	200	1,000	1,000	-
08-8402-12	Travel & Training - Staff	2,806	3,000	10,000	10,000	-
08-8403-12	Dues / Subscriptions / Books	811	2,500	4,000	4,000	-
08-8406-12	Street Lighting	114,816	150,000	410,000	410,000	-
08-8407-12	Comm. - Phones	12,892	6,000	8,000	6,000	(2,000)
08-8413-12	Landfill Debris Disposal	12,942	15,000	15,000	15,000	-
08-8417-12	Utilities	19,622	21,500	21,500	21,500	-
08-8438-12	Uniform Service	18,982	19,000	25,000	20,000	(5,000)
TOTAL OPERATIONAL EXPENSES		183,131	217,200	494,500	487,500	(\$7,000)
CONTRACT SERVICES						
08-8548-00	Refund Sales Tax to Comptroller	350,562	-	116,900	116,900	-
08-8527-12	Contract Services	11,666	225,000	20,000	100,000	80,000
TOTAL CONTRACT SERVICES		\$362,228	\$225,000	\$136,900	\$216,900	\$80,000
PROGRAMS						
08-8801-12-00	2019 Street Program	-	-	-	-	-
TOTAL PROGRAMS		\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENSES						
08-8608-12-86	Reconstruction Project	2,943,437	590,000	-	-	-
TOTAL CAPITAL EXPENSES		\$2,943,437	\$590,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$7,127,516	\$4,365,800	\$3,794,300	\$3,854,000	\$59,700
ENDING FUND BALANCE		\$777,034	\$754,134	\$3,269,537	\$101,384	



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1: FUND 15

The Bayou Lake Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDS offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$23,206	\$68,127	\$47,239	\$9,868	
REVENUE						
15-7103-00-00	Penalty & Interest	1,299	1,300	1,500	1,300	(200)
15-7110-00-00	Residential PID Assessment	490,292	448,007	480,000	480,000	-
15-7406-00-00	Attorney Fees	-	-	-	-	-
TOTAL REVENUES		491,591	\$449,307	\$481,500	\$481,300	(\$200)
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$514,797	\$517,434	\$528,739	\$491,168	
EXPENDITURES						
15-8501-03-00	Audit & CAFR	-	-	-	-	-
15-8521-03-00	Collection Fees	16,575	16,575	15,600	16,575	975
15-8557-03-00	Reimburse to Developer	408,252	468,591	441,900	441,900	-
15-8915-03-00	Transfer to City General Fund	21,843	22,400	24,000	24,000	-
TOTAL EXPENDITURES		446,670	507,566	\$481,500	\$482,475	\$975
ENDING FUND BALANCE		\$68,127	\$9,868	\$47,239	\$8,693	

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #2: FUND 25

The Bayou Lake Public Improvement District (PID) #2 is authorized by Chapter 372 of the Local Government Code. PIDs offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

ACCOUNT	ACCOUNT NAME	FY 21-22	FY 22-23	FY 22-23	FY 23-24	INCREASE/ (DECREASE)
		ACTUAL	PROJECTION	ORIGINAL BUDGET	BUDGET	
BEGINNING FUND BALANCE		(\$24,388)	(\$22,447)	(\$25,438)	(\$24,947)	
REVENUE						
25-7110-00-00	Residential PID Assessment	2,916	1,500	8,200	8,200	-
TOTAL REVENUES		\$2,916	\$1,500	\$8,200	\$8,200	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		(\$21,472)	(\$20,947)	(\$17,238)	(\$16,747)	
EXPENDITURES						
25-8401-03-00	Advertising & Legal Fees	-	-	-	-	-
25-8501-03-00	Audit & CAFR	-	-	-	-	-
25-8521-03-00	Collection Fees	975	3,900	3,900	3,900	-
25-8557-03-00	Reimburse to Developer	-	-	-	-	-
25-8915-03-00	Transfer to City General Fund	-	100	400	400	-
TOTAL EXPENDITURES		\$975	\$4,000	\$4,300	\$4,300	\$0
ENDING FUND BALANCE		(\$22,447)	(\$24,947)	(\$21,538)	(\$21,047)	

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
BAYOU MAISON - PUBLIC IMPROVEMENT DISTRICT #3: FUND 45

The Bayou Maison Public Improvement District (PID) #3 is authorized by Chapter 372 of the Local Government Code. PIDS offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

ACCOUNT	ACCOUNT NAME	FY 21-22	FY 22-23	FY 22-23	FY 23-24	INCREASE/ (DECREASE)
		ACTUAL	PROJECTION	ORIGINAL BUDGET	BUDGET	
BEGINNING FUND BALANCE		\$6,292	\$14,841	\$7,029	\$16,126	
REVENUE						
45-7103-00-00	Penalty & Interest	-	500	-	500	
45-7110-00-00	Residential PID Assessment	170,683	289,910	180,000	290,000	110,000
TOTAL REVENUES		\$170,683	\$290,410	\$180,000	\$290,500	\$110,500
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$176,975	\$305,251	\$187,029	\$306,626	
EXPENDITURES						
45-8501-03-00	Audit & CAFR	3,000	5,500	3,000	3,000	-
45-8521-03-00	Collection Fees	-	25	14	25	11
45-8557-03-00	Reimburse to Developer	159,134	269,000	170,000	280,000	110,000
45-8525-03-00	Administration Fee	-	14,600	9,000	14,600	5,600
TOTAL EXPENDITURES		\$162,134	\$289,125	\$182,014	\$297,625	\$115,611
ENDING FUND BALANCE		\$14,841	\$16,126	\$5,015	\$9,001	



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CITY OF DICKINSON
FY 2023-2024 BUDGET
VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$490,053	\$490,053	\$490,053	\$351,053	
REVENUE						
TRANSFERS						
21-7901-00-00	General Fund	-	50,000	50,000	100,000	50,000
TOTAL TRANSFERS		\$0	\$50,000	\$50,000	\$100,000	\$50,000
TOTAL REVENUES		\$0	\$50,000	\$50,000	\$100,000	\$50,000
TOTAL AVAILABLE FUND FOR APPROPRIATION		\$490,053	\$540,053	\$540,053	\$451,053	
EXPENDITURES						
VEHICLE ACQUISITION						
21-8660-03-00	Community Development	-	-	-	40,000	40,000
21-8660-05-00	Police Department	-	189,000	189,000	150,000	(39,000)
21-8660-12-00	Public Works	-	-	-	90,000	-
TOTAL VEHICLE ACQUISITION		-	189,000	189,000	280,000	1,000
TOTAL EXPENDITURES		-	\$189,000	189,000	\$280,000	\$1,000
ENDING FUND BALNCE		\$490,053	\$351,053	\$351,053	\$171,053	

**CITY OF DICKINSON
FY 2023-2024 BUDGET
BUILDING FUND: FUND 30**

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		(\$1,285,071)	(\$1,631,059)	(\$1,285,072)	(\$1,481,059)	
REVENUE						
30-7724-00-00	Transfer from GF	250,000	725,000	250,000	250,000	-
TOTAL REVENUES		\$250,000	\$725,000	\$250,000	\$250,000	\$0
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		(\$1,035,071)	(\$906,059)	(\$1,035,072)	(\$1,231,059)	
EXPENDITURES						
Operating Expenses						
30-8301-01-00	City Hall Maintenance	485,587	200,000	250,000	100,000	(150,000)
03-8301-05-00	Police Station Maintenance	11,688	-	-	10,500	10,500
30-8301-15-00	Library Maintenance	98,713	375,000	-	50,000	50,000
TOTAL OPERATING EXPENSES		\$595,988	575,000	\$250,000	\$160,500	(\$89,500)
ENDING FUND BALANCE		(\$1,631,059)	(\$1,481,059)	(\$1,285,072)	(\$1,391,559)	



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CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: CHILD SAFETY FUND 31

The Child Safety Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$4,214	\$4,519	\$4,364	\$4,769	
REVENUE						
31-7411-00-00	Child Safety Fee	722	700	600	750	150
TOTAL REVENUE		\$722	\$700	\$600	\$750	\$150
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$4,936	\$5,219	\$4,964	\$5,519	
EXPENDITURES						
03-8218-04-00	Fire Prevention & Child Safety Programs	417	450	450	450	0
TOTAL EXPENDITURES		\$417	\$450	\$450	\$450	\$0
ENDING FUND BALANCE		\$4,519	\$4,769	\$4,514	\$5,069	

CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: COURT EFFICIENCY FUND 32

The Court Efficiency Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ DECREASE
BEGINNING FUND BALANCE		\$19,877	\$28,563	\$23,818	\$28,913	
REVENUE						
32-7409-00-00	Court Efficiency Fee	659	375	1,100	600	(500)
32-7412-00-00	Municipal Jury Revenue	263	200	200	200	-
32-7413-00-00	Local Truancy Prevention	13,152	8,500	8,500	8,500	-
TOTAL REVENUE		\$14,074	\$9,075	\$9,800	\$9,300	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION						
		\$33,951	\$37,638	\$33,618	\$38,213	
EXPENDITURES						
32-8210-04-00	Office Supplies & Postage	246	250	250	250	-
32-8213-04-00	Uniform & Apparel	226	250	250	250	-
32-8402-04-00	Travel & Training	4,034	4,500	4,500	5,000	500
32-8403-04-00	Dues/Subscriptions/Books	-	225	200	225	25
32-8410-04-00	Notary Bond	-	500	1,000	500	(500)
32-8412-04-00	Jury Trials	882	1,200	1,200	1,200	-
32-8603-04-00	Computer Replacement	-	1,800	1,800	3,800	2,000
TOTAL EXPENDITURES		\$5,388	\$8,725	\$9,200	\$11,225	\$2,025
ENDING FUND BALANCE						
		\$28,563	\$28,913	\$24,418	\$26,988	

**CITY OF DICKINSON
 FY 2023 - 2024 ORIGINAL BUDGET
 SPECIAL REVENUE FUND: COURT SECURITY 33**

The Court Security Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Included in the fund are the costs associated with the Court Bailiff.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Baliff	1	1	1
TOTAL FTE COUNT	1	1	1

CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: COURT SECURITY FUND 33

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ DECREASE
BEGINNING FUND BALANCE		\$43,491	\$45,996	\$41,633	\$42,646	
REVENUE						
03-7407-00-00	Court Security Fee	14,337	10,000	10,000	10,000	-
TOTAL REVENUE		\$14,337	\$10,000	\$10,000	\$10,000	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$57,828	\$55,996	\$51,633	\$52,646	
EXPENDITURES						
SALARIES & BENEFITS						
03-8104-04-00	PTE Base Salary	9,677	8,650	25,750	30,500	4,750
03-8102-04-00	Overtime Pay	314	700	-	700	700
03-8113-04-00	Cert/Education Pay	748	800	850	850	-
03-8150-04-00	FICA Tax	727	625	1,600	2,000	400
03-8151-04-00	Payroll Tax	170	175	400	475	75
03-8152-04-00	Unemployment Tax	-	100	100	100	-
03-8156-04-00	Worker's Compensation Insurance	196	200	200	200	-
TOTAL SALARIES & BENEFITS		\$11,832	\$11,250	\$28,900	\$34,825	\$5,925
OPERATING EXPENSES						
03-8213-04-00	Uniform & Apparel	-	500	500	500	-
03-8403-04-00	Dues/Subscriptions/Books	-	100	100	100	-
03-8420-04-00	Travel & Training	-	500	500	500	-
03-8433-04-00	Security	-	1,000	1,000	1,000	-
TOTAL OPERATING EXPENSES		\$0	\$2,100	\$2,100	\$2,100	\$0
TOTAL EXPENDITURES		\$11,832	\$13,350	\$31,000	\$36,925	\$5,925
ENDING FUND BALANCE		\$45,996	\$42,646	\$20,633	\$15,721	

CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: COURT TECHNOLOGY FUND 34

The Court Technology Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$4,463	\$281	-\$2,577	\$281	
REVENUE						
03-7410-00-00	Municipal Court Technology Fee	12,472	10,000	10,000	10,000	-
TOTAL REVENUE		\$12,472	\$10,000	\$10,000	\$10,000	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$16,935	\$10,281	\$7,423	\$10,281	
EXPENDITURES						
03-8602-04-00	PC Equipment & Software	16,654	6,000	6,000	6,000	-
03-8603-04-00	Computer Equipment	-	4,000	4,000	4,000	-
TOTAL EXPENDITURES		\$16,654	\$10,000	\$10,000	\$10,000	\$0
ENDING FUND BALANCE		\$281	\$281	(\$2,577)	\$281	



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
SPECIAL REVENUE FUND: FEDERAL SEIZED FUND 11

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23		INCREASE/ (DECREASE)
				ORIGINAL BUDGET	FY 23-24 BUDGET	
BEGINNING FUND BALANCE		\$92,865	\$53,112	\$20,865	\$112	
REVENUE						
11-7513-00-00	Awarded Fed. Seized Funds	25,739	-	75,000	35,000	(40,000)
11-7603-00-00	Intrest Income	1,211	6,000	-	500	500
TOTAL REVENUE		\$26,950	\$6,000	\$75,000	\$35,500	-\$39,500
TOTAL FUNDS AVAILABLE FOR APPROPRATION		\$119,815	\$59,112	\$95,865	\$35,612	
EXPENDITURES						
11-8513-19-XX	Federal Seized Fund - Equipment	34,973	15,000	30,000	13,000	(17,000)
11-8513-19-01	Operations and Investigations	31,730	44,000	46,000	10,000	(36,000)
TOTAL EXPENDITURES		\$66,703	\$59,000	\$76,000	\$23,000	(53,000)
ENDING FUND BALANCE		\$53,112	\$112	\$19,865	\$12,612	

CITY OF DICKINSON
FY 2023-2024 BUDGET
SEIZED FUNDS: STATE SEIZED FUND 13

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs. This fund includes awarded State Seized Funds and State Narcotics Funds pending award.

ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ DECREASE
BEGINNING FUND BALANCE	\$13,919	\$28,394	\$13,919	\$38,644	
REVENUE					
13-7512-00-00 Awarded State Seized funds	14,475	10,250	-	-	-
TOTAL REVENUE	\$14,475	10,250	\$0	\$0	\$0
TOTAL AVAILABLE FUNDS FOR APPROPRIATION	\$28,394	\$38,644	\$13,919	\$38,644	
EXPENDITURES					
Use of State Seized Funds					
Investigation Support Funds	-	-	-	-	-
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$28,394	\$38,644	\$13,919	\$38,644	



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY TRUST FUND 14

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23		INCREASE/ (DECREASE)
				ORIGINAL BUDGET	FY 23-24 BUDGET	
BEGINNING FUND BALANCE		\$60,738	\$24,160	\$41,539	-\$8,340	
REVENUE						
14-7640-00-00	Library Donations	6,024	-	1,500	10,000	-
TOTAL REVENUE		\$6,024	\$0	\$1,500	\$10,000	\$8,500
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$66,762	\$24,160	\$43,039	\$1,660	
EXPENDITURES						
14-8211-15-00	Summer Reading Supplies	2,105	9,000	5,000	-	(5,000)
14-8223-15-00	Collection Development	21,299	15,000	15,000	-	(15,000)
14-8604-15-00	Computer & Equipment	19,198	8,500	15,000	-	(15,000)
TOTAL EXPENDITURES		\$42,602	\$32,500	\$35,000	\$0	(\$35,000)
ENDING FUND BALANCE		\$24,160	(\$8,340)	\$8,039	\$1,660	

CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY GRANT FUND 17

The Library Grant Fund is used to track revenue and expenditures associated with Library grants and the Library Trust. The Impact Grants are administered by the Texas State Library and Archives Commission and funded by the federal Library Services and Technology Act through the institute of Museum and Library Services.

ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE	\$9,490	\$9,490	(\$14,466)	\$11,490	
REVENUE					
17-7750-00-00 GRANT PROCEEDS	-	-	-	17,500	17,500
17-7803-00-00 ILL LENDING REIMB	-	2,000	-	1,500	1,500
TOTAL REVENUE	\$0	\$2,000	\$0	\$19,000	\$19,000
TOTAL AVAILABLE FUNDS FOR APPROPRIATION	\$9,490	\$11,490	-\$14,466	\$30,490	
EXPENDITURES					
17-8227-15-00 GRANT EXPENDITURES	-	-	-	17,500	-
17-8227-15-05 IMPACT EXPENDITURES - 18016	-	-	-	-	-
TOTAL EXPENDITURES	\$0	\$0	\$0	\$17,500	\$17,500
ENDING FUND BALANCE	\$9,490	\$11,490	(\$14,466)	\$12,990	



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**CITY OF DICKINSON
 FY 2023-2024 BUDGET
 SPECIAL REVENUE FUND: VOCA GRANT FUND 16**

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

PERSONNEL COUNTS	FY 21-22 ACTUAL	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET
Crime Victim Liaison	1	1	1
TOTAL FTE COUNT	1	1	1

CITY OF DICKINSON
FY 2023-2024 BUDGET
SPECIAL REVENUE FUND: VOCA GRANT FUND 16

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23	FY 23-24 BUDGET	INCREASE/ (DECREASE)
				ORIGINAL BUDGET		
BEGINNING FUND BALANCE		(\$4,889)	23,592	(\$4,770)	30,736	
REVENUE						
16-7118-00-00	City Match	31,500	34,000	34,000	-	(34,000)
16-7119-00-00	Grant Proceeds	67,602	54,000	54,000	80,800	26,800
TOTAL REVENUES		\$99,102	\$88,000	88,000	80,800	(\$7,200)
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$94,213	\$111,592	83,230	111,536	
EXPENDITURES						
SALARIES & BENEFITS						
16-8101-05-00	Base Salary	53,285	53,100	53,100	55,725	2,625
16-8105-05-00	Longevity Pay	-	100	100	350	250
16-8113-05-00	Certification/Education Pay	-	800	850	800	(50)
16-8151-05-00	Payroll Tax	768	800	800	800	-
16-8152-05-00	Unemployment Tax	-	250	252	250	(2)
16-8153-05-00	Retirement (TMRS)	5,218	5,450	5,450	5,850	400
16-8155-05-00	Employee Group Insurance	8,392	9,000	8,500	9,500	1,000
16-8156-05-00	Worker's Compensation Insurance	69	250	100	250	150
TOTAL SALARIES & BENEFITS		\$67,732	\$69,750	69,152	73,525	4,373
OPERATING EXPENDITURES						
16-8205-05-00	Fuel	-	500	500	500	-
16-8210-05-00	Office Supplies & Postage	875	3,820	1,500	500	(1,000)
16-8402-05-00	Travel & Training	2,014	6,786	1,500	7,000	5,500
TOTAL OPERATING EXPENDITURES		\$2,889	\$11,106	3,500	8,000	4,500
TOTAL EXPENDITURES		\$70,621	\$80,856	72,652	81,525	\$8,873
ENDING FUND BALANCE		23,592	30,736	10,578	30,011	



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CITY OF DICKINSON
FY 2023-2024 ORIGINAL BUDGET
SPECIAL REVENUE FUND: HOTEL/ MOTEL TAX FUND 35

Use of Hotel Occupancy Tax (HOT) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry. The Hotel/Motel Tax funds tourism initiatives.

ACCOUNT	ACCOUNT NAME	FY 21-22 ACTUAL	FY 22-23 PROJECTION	FY 22-23 ORIGINAL BUDGET	FY 23-24 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		394,182	139,094	348,199	139,094	
REVENUE						
35-7724-00-00	Transfer from General Fund	67,251	-	-	-	-
35-7203-00-00	Motel Occupancy Tax	50,910	50,000	50,000	50,000	-
TOTAL REVENUE		118,161	50,000	50,000	50,000	-
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$512,343	\$189,094	\$398,199	\$189,094	
EXPENDITURES						
OPERATING EXPENSES						
35-8445-16-00	Special Project	373,249	50,000	121,000	-	(121,000)
SUBTOTAL OPERATING EXPENSES		\$373,249	\$50,000	\$121,000	\$0	(\$121,000)
TOTAL EXPENDITURES		\$373,249	\$50,000	\$121,000	\$0	(\$121,000)
ENDING FUND BALANCE		\$139,094	\$139,094	\$277,199	\$189,094	



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**FUND 42 BAYOU ANIMAL SERVICES
FY 2023-2024 ADPOTED BUDGET**

The Bayou Animal Services Corporation (BAS) is a non-profit local government corporation established in 2016 for animal control and sheltering services. Bayou Animal Services has been funded primarily by three participating cities: Clear Lake Shores, Santa Fe, and Dickinson. The BAS consists of a seven member board appointed by City Council. Its budget is also approved by City Council. For fiscal year 2022-2023 the only participating City was Dickinson. For fiscal year 2023-2024 the proposal is to dissolve the Corporation and BAS become a department of the City of Dickinson.

Account Name	FY21-22 Actual	FY22-23 Projected	FY 22 - 23 Budget	FY23 - 24 Budget	Increase/ (Decrease)
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	
REVENUE					
Fees & Donations					
42-7640-00-00 Donations				57,000	57,000
42-7645-00-00 STAR Donations				15,000	15,000
42-7610-00-00 Credit Card Conv. Fees				(1,000)	(1,000)
42-7641-00-00 Adoption Fees				24,000	24,000
42-7643-00-00 Impoundment Fees				5,000	5,000
42-7346-00-00 Code Compliance Fees				4,000	4,000
42-7642-00-00 Pet Registration Fees				40,000	40,000
42-7646-00-00 Boarding Fees				100	100
42-7647-00-00 Microchip Fees				500	500
42-7648-00-00 Quarantine Fee				1,000	1,000
42-7649-00-00 Rabies Testing Fee				-	-
42-7650-00-00 Surrender Fee				1,000	1,000
42-7651-00-00 Vicious Dog Permit Fee				-	-
42-7652-00-00 Euthanasia Fee				2,400	2,400
42-7644-00-00 Shop Sales				2,500	2,500
Subtotal Fees & Donations	-	-	-	151,500	151,500
42-7724-00-00 Transfer from General Fund				705,550	705,550
TOTAL REVENUE	-	-	-	857,050	857,050
TOTAL AVAILABLE FOR APPROPRIATION	\$ -	\$ -	\$ -	\$ 857,050	\$ 857,050
EXPENDITURES					
Personnel Services					
42-8101-42-00 Salary & Benefits				426,600	426,600
42-8102-42-00 Overtime				7,500	7,500
42-8104-42-00 PTE Salary				5,600	5,600
42-8113-42-00 Cert./Edu. Pay				1,000	1,000
42-8114-42-00 Longevity Pay				300	300
42-8150-42-00 FICA Tax (Social Security)				350	350
42-8151-42-00 Payroll Tax (Medicare)				6,700	6,700
42-8152-42-00 Unemployment Tax (TWC)				3,000	3,000
42-8153-42-00 Retirement (TMRS)				47,000	47,000
42-8155-42-00 Employee Group Insurance				75,800	75,800
42-8156-42-00 Worker's Comp				9,500	9,500
Subtotal Salary & Benefits	-	-	-	583,350	583,350
Operations					
42-8203-42-00 Building and Kitchen Supplies				2,000	2,000
42-8204-42-00 Fuel				5,500	5,500
42-8210-42-00 Office Supplies				5,000	5,000
42-8212-42-02 Operational Supplies - Shelter				30,000	30,000
42-8212-42-03 Operational Supplies - Veterinary				30,000	30,000
42-8213-42-01 Uniforms & Apparel - Animal Control				5,000	5,000
42-8228-42-00 Employee Relations				1,200	1,200
42-8301-42-00 Building & Property Maint.				42,000	42,000
42-8307-42-01 Vehicle Maintenance - Animal Control				4,500	4,500
42-8402-42-00 Travel & Training				5,000	5,000

Account Name	FY21-22 Actual	FY22-23 Projected	FY 22 - 23 Budget	FY23 - 24 Budget	Increase/ (Decrease)
42-8403-42-00 Dues and Subscriptions				1,500	1,500
42-8407-42-00 Communication-Phones - Admin				4,000	4,000
42-8417-42-00 Utilities				8,000	8,000
42-8426-42-02 Animal Food - Shelter				15,000	15,000
42-8443-42-02 Special Events				3,000	3,000
Star Expenditures				8,000	8,000
42-8525-42-03 Veterinary Services				100,000	100,000
42-8604-42-00 Furniture & Equipment - Admin				4,000	4,000
Subtotal Operations	-	-	-	273,700	273,700
Capital Purchases					
42-8662-42-00 Lease Purchased Vehicle				-	-
Subtotal Capital Expenses	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	857,050	857,050
REVENUE-EXPENDITURES	-	-	-	-	-
ENDING FUND BALANCE	-	-	-	-	-